

**TOWN OF ALLENSTOWN
SELECTMEN'S OFFICE
16 School Street
ALLENSTOWN, NH 03275**

SELECTMEN'S PUBLIC MEETING 06/26/06

Sandra A. McKenney, Chairperson for the Board of Selectmen, opened the meeting at 6:02 pm. Present at the meeting: Sandra A. McKenney, Chairperson: Peter A Viar, Selectman: Carol Merrill, Selectperson: Kelley Collins, Administrative Assistant, Sted Holton, Police Chief ,Shaun Mulholland

Public Hearing

Sandy opened the Public Hearing at 6:02 P.M on Traffic Ordinance 211:1 Thru Trucking Prohibited, Ferry Street. Public Hearing closed at 6:42 P.M. No comments. Peter made the motion to adopt the traffic ordinance as of 06/26/2006 with an effective date of August 7, 2006. As required by State Statute a public notice will be posted & run in the newspaper. Carol seconded. Vote: Peter yes, Carol yes, Sandy yes. Motion passed 3-0

Video Cameras

Chief Mulholland discussed with the Board the grant for the new video camera. The grant has been received and the Chief will have Custom Signals install them. Selectmen all signed the grant application.

Chester Turnpike

Chief Mulholland discussed with the Board putting gates up on Chester Turnpike. He would like to put gates at the Hooksett, Allenstown Town line. There has been a problem with stolen and burned cars being dumped on Chester Turnpike. Manchester Water Works will be installing two gates on the Hooksett end but the Hooksett Town Manager and Chief Mulholland think that could increase the dumping on the Allenstown end. Therefore we should look into having a gate closer to our end. Discussion took place as to who should pay for the gates.

DOT Fuel

Chief Mulholland discussed with the Board fueling at DOT pumps. Chief stated that they would save .18 cents a gallon and a total of \$1700.00 a month. The DOT pumps are located on Route 106, in Concord and near the toll booths in Hooksett. Both locations can be used for gasoline. Chief will also look into whether there are diesel pumps on Route 28 in Town that Highway and Fire might use. The Board of Selectmen approved this.

Rec. Department

Patty Gardner, Recreation Commissioner, sent her letter of resignation to the BOS. Motion made by Peter to accept Patty's resignation by Carol. Motion passed 3-0. A.A. will send a letter of thanks to Mrs. Gardner.

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2007 Budget

Chief Mulholland got BOS approval to send Budget committee (Police Dept Subcommittee) members a copy of his budget so they have it when meets w/BOS.

Trash Cans On Road Side Of Volunteer's Park

Chmn. McKenney noted that the Police Chief's wife mentioned that it would be nice to have trash cans on the road side of Volunteer's Park.

Audit Contract

Kelley informed the Board that the contract for Plodzik & Sanderson expires at the end of this audit. Kelley gave the Board a copy of the RFP and will be sending this out for bids. The Board would like to review the RFP before it goes out..

2005 Audit

Kelley informed the Board that the audit is just about complete. They are waiting for a couple of more items.

Assessing Maintenance Contract

The renewal of Landisc & Universe contract is up for renewal. Kelley stated that the Town has been over charged in the past. The bill was for \$5000.00, it is now \$2000.00. Next year the bill will be \$4000.00 instead of the estimated \$5600.00.

Grant Received

AA made BOS aware that we received a \$6000.00 grant to work on our Emergency Mgmt Plan. This is a matching grant. We will be expected to provide \$6000.00 of kind (labor) dollars.

Fire Chief Chaput

Considerable discussion took place with Chief Chaput and the Board with regard to the ambulance service. Chief Chaput stated that he is not in favor of private ambulance service. He would like to look at the Town's wants and needs. Chief would like the direction of the Board as to where to go with this. The Board would like the Chief and A.A. to review Hooksett's RFP and see if they can put together something for Allenstown. In addition BOS wants Chappy and Kelley to meet with their counterparts in Pembroke. The Board also wants the A.A. to inform Pembroke BOS of their action so there is no misunderstandings.

Grant Application

Chief Chaput is looking for the support of the Board to re-apply for a grant application to have 24 hour coverage. He discussed the merits of applying for six full-time F.F. as opposed to the two he applied for in previous years. Peter noted that since the BOS got such short notice to consider this he doesn't feel qualified to give an opinion.

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Stove

Chief Chaput asked the Board where they stand with the purchase order for the stove. It was an approved item from the Budget Committee, Board of Selectmen, and the Town residents, only one Selectmen signed the purchase order. Chief stated that he followed budget procedures and does not know why the purchase order is not being approved. Considerable discussion took place on this subject. Purchase order has one signature.

Transfer of Money

Kelley stated that she will be transferring \$539,283.00 to the School before the end of the week.. That will be the end of their money for this year, which ends June 30 th .
(correction after meeting, amount transferred \$414,283)

July 4 th Holiday

Town Hall will be closed Monday July 3 rd & Tuesday July 4 th .

Tree Removal

Kelley stated that she has two price estimates for the removal of the tree at Whitten Street park that is hanging over the garage at 7 Ferry Street and the trees at the Town Hall. Collins tree service estimate in total is \$1,260.00. Clark's tree service is \$1,400.00. Kelley stated that she would like to talk to the School to see if they would help with the cost. Three of the trees are on school property.

Meeting Minutes

Peter made a motion to accept the June 12 th minutes as amended. Seconded by Carol. Motion passed.

*(Correction: page 2 **Parks& Land**, added for tennis courts so this is for Whitten Street Park)*

*(Correction: page 2 **Friends of Suncook River**, added because we are not familiar with this group)*

Property Liability

Kelley stated that the Town received the renewal for the property liability insurance, it went from \$46,000.00 last year of which \$6,033.00 was Sewer to \$51,000.00 of which over \$13,000.00 is Sewer. This is the first of a three year conference.

Department of Revenue

Kelley stated that a letter was received from the Department of Revenue in regards to this year's warrant. Kelley would like the Board to look over the letter and email questions to her. The letter specifically referenced Warrant Article #16 and #20.

Tax Deed

Kelley informed the Board that there are two properties up for tax deed. One property is abandoned and the other one is occupied. Kelley stated that she will have attorney start the eviction process on the occupied property.

Motion made by Peter to move forward with the tax deeding process on the two presented properties. Seconded by Carol. Motion passed 3-0.

Tax Abatement

A resident would like a refund for over charged taxes from 2000 to 2006. The Town has the year of her mobile home listed as 1985 and the correct year is 1976. After March 1 st you loose the right to file for an abatement. The home owner has a responsibility to check for accuracy of the assessment. Kelley stated that if it went the other way if the Town was under taxing we could not collect past years money. This property also has two hundred square feet of living space not listed on the assessment card. Kelley stated that all errors will be corrected. A letter will be sent to the home owner denying the request.

Invest Policy

Kelley informed the Board that she will be putting together an investment policy. She then will give it to the Trustees of the Trust Funds for their review and adoption. This is required and was mentioned during our audit.

Law Suit

Sandy informed the Board that she received a message from Marcella Hinkell a former employee. The message was that she heard she was suing the Town for a million dollars. Marcella wants it known that she is not suing the Town and would like the harassment to stop. A.A. noted that she is not discussing Ms. Hinkle and does not believe anyone else at Town Hall is.

Flood Victims

A.A. Had the Welfare Director look into whether we could get \$100.00 gift cards from Lowe's for flood victims. Welfare Director went on-line and was instructed to contact the local store. The store mgr. laughed and asked what they could do with \$20.00. They the asked if we were a 501c3 organization.

Email

Sandy discussed an email from Roger Lefleur. Mr. Lefleur is interested in donating proceeds from the pancake breakfast to flood victims. BOS noted that the Town really has no mechanism for accepting or disbursing these types of funds. Sandy will contact Mr. Lefleur with some alternate suggestions.

Can Drive

Chief Mulholland asked the Board if a recycling trailer could be put in the P.D. parking lot for a can drive for the school. Motion made by Peter to allow the recycling trailer. Seconded by Carol. Motion passed 3-0.

Chief Chaput and the Allenstown Fire Department

A letter was read by Peter from residents Dennis and Sue Meuse, thanking the Chief and the Fire Department for their outstanding service and support during the recent flooding. The consideration shown to them went above and beyond whatever they expected from a small town. They are very fortunate to have a Fire Department so well trained and dedicated.

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Suncook Pond

Selectmen Viar hasn't had a change to call Eastpointe about residents at Suncook Pond holding a yard sale.

Copier Lease

Kelley discussed the copy lease with the Board. Specifically, the fact that our maintenance agreement is based on 50,000 copies and when we go over we are charged per copy.

Non-Public Session:

Peter made a motion to go into Non-Public Session under RSA 91 - A 3, II (a) @ 9:02 pm. Seconded by Carol. Roll call, Peter yes, Carol yes, Sandy yes. Motion passed 3-0. Peter made a motion to leave Non-Public Session at 9:09 pm. Roll Call Vote: Sandy â€" yes; Peter â€" yes; Carol â€" yes.

Peter made a motion to go into Non-Public Session under RSA 91 - A 3, II (a) @ 9:09 pm. Seconded by Carol. Roll call, Peter yes, Carol yes, Sandy yes. Motion passed 3-0.

Peter made a motion to leave Non-Public Session at 9:28 pm. Roll Call Vote: Sandy â€" yes; Peter â€" yes; Carol â€" yes. Peter made a motion to go into Non-Public Session under RSA 91 - A 3, II (a) @ 9:28 pm. Seconded by Carol. Roll call, Peter yes, Carol yes, Sandy yes. Motion passed 3-0. Peter made a motion to leave Non-Public Session at 9:35 pm. Roll Call Vote: Sandy â€" yes; Peter â€" yes; Carol â€" yes. Peter made a motion to go into Non-Public Session under RSA 91 - A 3, II (a) @ 9:35 pm. Seconded by Carol. Roll call, Peter yes, Carol yes, Sandy yes. Motion passed

3-0. Peter made a motion to leave Non-Public Session at 9:48 pm. Roll Call Vote: Sandy â€‘ yes; Peter â€‘ yes; Carol â€‘ yes.

Welfare Position

Motion made by Peter to remove Suzanne Wilson from probationary status to full time Welfare Director with a dollar an hour raise. Seconded by Carol. Motion passed. 3-0

Police Department

Motion made by Peter to create hiring and firing procedures document for the Police Chief. Seconded by Carol. Motion passed 3-0. Chief Mulholland will get a draft document to A.A. for review by Town Attorney.

Sealed Minutes

Motion made by Peter to seal the non-public minutes in sessions from May 15, May 8, May 4, May 1 st five sets.

April 24 th three sets. Carol Seconded. Roll call: Peter yes, Sandy yes, Carol yes, Motion passed 3-0.

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Motion to adjourn by Peter, Seconded by Carol at 9:46 pm. Motion passed.

SANDRA A. McKENNEY, CHAIRPERSON

PETER A. VIAR, SELECTMAN

Carol M. MERRILL, SELECTPERSON