

**TOWN OF ALLENSTOWN  
SELECTMEN'S OFFICE  
16 School Street  
ALLENSTOWN, NH 03275**

**SELECTMEN'S PUBLIC MEETING 07/10/06**

Sandra A. McKenney, Chairperson for the Board of Selectmen, opened the meeting at 6:00 pm. Present at the meeting: Sandra A. McKenney, Chairperson: Peter A Viar, Selectman: Carol Merrill, Selectperson: Kelley Collins, Administrative Assistant, Bob Lee, Debbie Lee, Jim Boisvert, Police Chief Mulholland.

**Letters**

Bob Lee presented two letters: one for the Board of Selectmen and one for the Zoning Board for review and discussion. Board reviewed the letters. Peter offered some suggestions. These letters were drafted by Chairman Lee to address BOS concerns with ZBA procedures.

**Highway Department**

Jim Boisvert Road Agent met with the Board regarding the Highway Department. First item for discussion subcontracting for part-time labor. Jim has found a company that provides subcontractors for part time work @ Highway Dept. On average the hours would be 12-15 per week. Board reviewed the contract. The Board is okay with this but would like Jim to continue to look for permanent part time laborer. AA asked if there is a penalty or fee if we hire one of the subcontractors on as a Town employee? Jim will look into this.

Second issue: Jim stated that he has four applicants to fill the full time highway position. All four have CDL license. August 1 st will be the start up date. Jim stated that he will be back to meet with the Board in two weeks to discuss the candidate.

Third issue: Jim stated that the Sewer Department has a project on Library Street that was to take place this year, however, the Sewer Dept. is now saying the project will not take place until 2008. With the set back on Library Street the pavement will not take place this year. Paving will be done on Dodge road, Advance Excavating was warded the job. The bid from Advance was at \$51.00 a ton, \$22,950, plus or minus. Brox bid came in at \$54.95 a ton, \$24,012, plus or minus. Jim stated that he is looking

at bids for paving from Mt. Delight Road to the Deerfield Town Line. Motion made by Peter to accept Advance Excavating for \$22,950, plus or minus. Seconded by Carol. Motion passed. 3-0. board of Selectmen will encumber 2006 paving money in Dec. for 2007.

### **Truck**

Peter asked Jim if the Highway Department received its new truck. Jim stated not for another two months. It is here now from the factory but there are other Towns in front of us.

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### **Speed Bumps**

Chief Mulholland has rec'd complaints re: speeding on Chester Trnpg. He has conducted patrols but the speeding persists. Chief Mulholland brought before the Board a suggestion from a resident that would like to have speed bumps installed on Chester Turnpike. Considerable discussion took place on this issue. Resident will forward letter to BOS.

### **Sign**

Sandy asked Jim Boisvert if the Highway Department had put up a No Parking sign on Stella Bergevin's property located at 68 Main Street. Jim was not aware of any sign they put up and will look into this.

### **Non - Public Session:**

Peter made a motion to go into Non-Public Session under RSA 91 - A 3, II (a) @ 7:04 pm. Seconded by Carol. Roll call, Peter yes, Carol yes, Sandy yes. Motion passed 3-0. Peter made a motion to leave Non-Public Session at 7:32 pm. Roll Call Vote: Sandy - yes; Peter - yes; Carol - yes.

### **Removal of Trees**

Kelley gave an update on the status of removing the trees on town property. Kelley informed the Board that she did hear from Superintendent, Thomas Haley and that the School Board would not be meeting until July 13<sup>th</sup> if the Town could wait until after their meeting. Mr. Haley also thought they could come up with the money to pay for the trees to be removed on the school side of the Town Hall.

### **Form B**

The Board signed Form B, for the Police Standards, and Training, noting the promotion of Shawn Mulholland from Police Captain to Police Chief on 5/15/2006.

### **Joint Loss Prevention**

Chief Mulholland informed the Board that he is updating the Safety Program Policy and one form needs to be amended. Chief also informed the Board that the Joint Loss Prevention Committee met today and is requesting \$5000.00, to be put into the account as part of the 2007 budget process. Discussion took place as to how the money could be spent in that account.

### **Vacation Policy**

Chief Mulholland discussed the vacation policy and would like the policy changed. He stated that in the policy it states that 40 hours can be carried over. Chief stated that he will be short three months of an officer working the streets. Chief stated that he is not budgeted for all the vacation time that his people now have to take. Chief has two options right now, one is to cover the streets now which he is doing or not cover the streets. Chief needs to know which course of action to take. Peter stated that changing the personnel policy on vacation time is not a good idea, mid year. The Board will consider changing the policy to read "40 hours of vacation may be carried over, at the Dept. Head's discretion". BOS will review in December.

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### **Fish and Game**

Motion made by Peter to allow Chief Mulholland to authorize and execute for and on behalf of the Town of Allenstown all professional service contracts, agreements and reports for the State of NH Fish and Game for off Highway recreational vehicles law enforcement, reported to be binding upon the Town shall be conclusive evidence for all purposes as authorized by this vote. Seconded by Carol. Motion passed 3-0. See actual document.

## **Hiring and Firing**

Chief Mulholland discussed the authority to hire and fire of Police Officers. Atty. Bedard made his recommendations and Police Chief and BOS are content to leave authority as is.

## **Grant**

Chief Mulholland applied for a grant for four ADD defibrillator's with 100% training.

## **Project**

Chief discussed with the Board a large project that he has to do for his Master's Degree in Public Admin. Chief would like it to be non Police related. Chief mentioned taking on GASB 34.project for the town. The Board is in agreement. Chief will write up the plan in the Spring.

## **Traffic Lights**

Considerable discussion took place with the Chief and BOS in regards to the pedestrian traffic control lights on Route 3 and the pedestrians during construction. Chief Mulholland will try to speak to NH Dot Project Mgr. Mr. Miller about this again and Chm. Mckenney will contract Senator Jack Barnes.

## **Audit Services**

The Board reviewed the proposal from AA for Audit services.

## **BOS Minutes**

BOS reviewed the June 26 th minutes. Motion made by Peter to accept June 26 th minutes as amended. Seconded by Carol. Motion passed 3-0.

## **E Mail**

The Board reviewed emails regarding F.D pick up. A.A. asked that they read the motion into the public record

Peter made a motion to allow either Peter or Carol to sign the Fire truck lease.

Seconded by Carol. Peter yes, Carol yes, Sandy yes, Motion passed 3-0.

**175 th Parade**

Peter asked Sandy if emergency services have been notified. Sandy stated that there will be Fire personnel along with Tri-Town ambulance on both sides of parade route, for public safety.

**Letter of Intent**

Sandy asked the Board if they reviewed a letter of intent from Carol Martel to Bob Blazon in regards to the Old Meeting House roof. Mr. Blazon needed that letter to be put on his schedule. August 1 st is the deadline to have the roof funds raised, if not they will not go forward with the roof repair.

**Joint Meeting**

There will be a joint meeting with Pembroke & Allenstown Sewer Commissioners and Pembroke and Allenstown Boards of Selectmen is scheduled on Tuesday, July 18 th . This meeting will be posted as a BOS meeting.

**Albin Ave**

Sandy stated that Nick Brown from the Hooksett Banner called her. He wanted to know about the boat launch on Albin Ave. He told her that a person on the Conservation Committee will be putting in a warrant article to have the Town vote to make that Town owned property a roof-top boat launch.

**Web Site**

Sandy asked if anyone heard back from the Conservation Commission as far as allowing Friends of Suncook River a link on the Town web site. Kelley will email the Conservation Commission.

**East Pointe**

Sandy asked Peter if he had called East Pointe, in regards to the yard sale at Suncook Pond. He has not had an opportunity to do this yet.

**Workshop**

Kelley informed the Board that she will be attending a workshop from Primex on financial management and accountability, August 8 th from 9:00 am. -12:00 noon.

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Motion to adjourn by Peter, Seconded by Carol at 9:09 pm. Motion passed.

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SANDRA A. McKENNEY, CHAIRPERSON

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PETER A. VIAR, SELECTMAN

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Carol M. MERRILL, SELECTPERSON