

TOWN OF ALLENSTOWN
SELECTMEN'S OFFICE
16 SCHOOL STREET
ALLENSTOWN, NH 03275

SELECTMEN'S PUBLIC MEETING 10/02/06

Sandra A. McKenney, Chairperson for the Board of Selectmen, opened the meeting at 6:03 pm. Present at the meeting: Sandra A. McKenney, Chairperson: Peter A. Viar, Selectman, Carol Merrill, Selectperson: Kelley Collins, Administrative Assistant, Police Chief Shaun Mulholland.

Police Chief Mulholland

Chief Mulholland met with the Board to discuss health insurance incentives. Chief stated that he recently went to a training session offered by the Local Government Center. The training covered Joint Loss Prevention Committee and ways to make sure the town was in compliance, along with ways to save on health insurance. The Chief mentioned one way might be a physical fitness program with a reimbursement incentive.

Minutes

Motion made by Carol to accept the meeting minutes of 9/18/06 with corrections. Sandy seconded. Motion passed 3-0. *Corrections: Page 1, paragraph Chester Turnpike the instead of that. Page 2, paragraph Old Meeting House add ARA will write check directly to Blazon. Page 3, paragraph minutes change 2-0 to 2-1.*

Road Agent

Jim Boisvert R.A. met with the Board to discuss the 93 Ford truck. Jim stated that the truck did not pass inspection. Jim also stated that the 1980 Ford F8000 truck is at Keith's truck service, that truck did not pass inspection two years ago. The 1980 truck was advertised for sale and no one wanted to buy it. Jim has asked the Board if he would be able to barter with Keith's truck service. Jim would like to give Keith's the 1980 truck for repairs on the 1993 Ford truck. Discussion took place and a Motion made by Carol to allow Jim to barter the two trucks. Sandy seconded. Motion passed 3-0. Jim will make sure the process is in writing.

Sandy asked Jim if he was involved with the Donnigian Properties a vote as to when the finished coat would be done to the road. Jim was not involved with the vote. This should all have been part of the Planning Board's conditions for the subdivision. Discussion took place regarding the road.

Non-Public Session

Carol made a motion to go into Non-Public Session under RSA 91- A: 3, II (a) @ 6:30 p.m. Seconded by Sandy. Met with Town Clerk, Ed Cyr. Roll call, Carol yes, Peter yes, Sandy yes. Motion passed 3-0. Sandy made a motion to leave Non-Public Session at 6:47p.m. Carol Seconded. Roll call vote Peter yes, Sandy yes, Carol yes.

MAAP System

Ed Cyr made Board aware that they are ready to implement the MAPP system; they're just having a little trouble with his network settings. Peter believes this is a hardware problem but Mike Viar would be in to look at it tomorrow.

Appointment Policy & Application Form

Motion made by Carol to accept the appointment policy and application form. Sandy seconded. Motion passed 3-0. Kelley will have a clean copy placed in signature folder.

2007 Library Budget

Bill Barnett, Robin McAfee, Budget Committee members, along with Vivian Doane and Vicky Kneeland, Library Trustee & Library Treasurer met with the Board to review and discuss the 2007 library budget. Motion made by Carol to accept the bottom line of \$52,010.52. Sandy Seconded. Vote 3-0

2007 Parks & Recreation Budget

Carl Schaeffer met with the Board and Bill Barnett and Robin McAfee from the Budget Committee to discuss the 2007 proposed P& R budget. Chris Emond/Director of the Concord Division of the Boy's & Girl's Club, as well as Tom Parizo, the manager of the Whitten Street program was also in attendance. Motion made by Carol to accept the bottom line of \$29,634.00. Sandy seconded. Motion passed 3-0.

Letter

Sandy read a letter from Evan Haglund, Chief of Police for the Town of Pelham in regards to Police Chief Mulholland. The thank you letter to Chief Mulholland for assisting the Pelham P.D. with the most recent NH Department of Safety DWI check point grant will be placed in Chief Mulholland's personnel file.

2005 Audit Letter

Board discussed 2005 audit letter. Kelley would like to have all cash out of the transfer station and be taken at the Town Hall. Dick is way too busy on Saturday's to take dump permit fees and write receipts for appliances, etc. Considerable discussion took place about the transfer station in regards to recycling. Board discussed raising the dump permits fees to \$5.00 and not charging for appliances and tires. Board has asked Kelley to write a policy on the change of fees. Other audit issues were the Treasurer keeping a cash book. Town Clerk was missing one of the four parts of voided motor vehicle registration. Sewer Dept needs to start reporting assets. Investment policies for both Town and Trustees Funds, Gross budgeting, Planning and Zoning escrows with the exception of the cash at the transfer station, none of these items are considered material weakness. Manifests approval.

Grants

The Board reviewed, discussed and accepted the following grants, applied for and received by the Allenstown Police Department all in amounts under \$5,000, in accordance with provisions of RSA 31:95-b,III(a): Carol made the motion to the grants listed below, Sandy seconded. Motion passed 3-0.

Sobriety Checkpoint	\$2,376.00	Highway Safety
(2)	\$ 569.00	Highway Safety
Speed /Traffic	\$1,347.55	Highway Safety
OHRV	\$3,375.00	Fish & Game
In-Cruiser Video	\$2,500.00	Highway Safety
Ballistic Vest(s)	\$1,398.00	USS DOJ
Spike Strip	\$ 237.49	Highway Safety
Bicycle Safety	25 bike helmets	Highway Safety

Vector Control Policy

VC Policy under review by Town Attorney.

OAMH

TD Banknorth grant fell through.

Abatements

Kelley informed the Board that Amy Small did not show up for her abatement hearing before the Board of Tax & Land Appeals (BTLA) so the case was dismissed. We have not of heard Mr. Chouinard hearing outcome.

Accounts Payable – Receipts

Board reviewed the internal policy for accounts payable-receipts. Kelley will make changes and BOS will review for adoption at next schedule meeting 10/16/06.

Motion to adjourn by Carol, Seconded by Sandy at 9:02 pm. Motion passed.

SANDRA A. MCKENNEY, CHAIRPERSON

PETER A. VIAR, SELECTMAN

CAROL M. MERRILL, SELECTPERSON