

**TOWN OF ALLENSTOWN
SELECTMEN'S OFFICE
16 SCHOOL STREET
ALLENSTOWN, NH 03275**

SELECTMEN'S PUBLIC MEETING 12/28/06

Sandra A. McKenney, Chairperson for the Board of Selectmen, opened the meeting at 6:10 pm. Present at the meeting: Sandra A. McKenney, Chairperson; Peter A. Viar, Selectmen; Carol Merrill, Selectperson; Kelley Collins, Administrative Assistant; Police Chief Mulholland.

Computer Agreement

Police Chief Mulholland met with the Board to discuss the Police Department's computer equipment, Chief stated that the server is six years old and was giving to the PD from Selectman Peter Viar, Peter believes that the old server is fine and will speak to the contractor about the quote of a new one in the amount of \$6,600. Motion made by Peter to execute a maintenance agreement on the Police Department computer equipment with effective date of 12/30/06 thru 12/30/07. Carol Seconded. Motion passed 3-0

Non-Public Session

Sandy made a motion to go into non-public session at 6:30 under RSA 91-A: 3, II (a). Peter seconded. Roll Call Vote: Chairperson McKenney – yes, Selectman Viar – yes; Selectperson Merrill – yes. Sandy made a motion to leave non-public session at 6:43. Carol Seconded. Roll Call Vote: Chairperson McKenney – yes, Selectman Viar – yes; Selectperson Merrill – yes. Motion passed 3-0.

Police Chief Mulholland would like to know which Selectmen would be representing the Oral Board at the end of the month.

CNHRP

Kelley informed the Board that Sharon Wason from Central New Hampshire Regional Planning would like to meet with the BOS. Board will meet with Sharon on January 29, 2007.

Audit

Kelley stated that she received the new audit contract from Plodzick & Sanderson. The chairman executed the contract.

Recreation Commission

Kelley asked the Board how the recreation commission was set up and how many commissioners. Sandy stated it was set up she thought around 1997, at Town Meeting and it was for three commissioners. Kelley informed the Board that she spoke to Carl Schaffer and was told by Carl that there is a resident that is interested in serving on the recreation commission.

Budgets

Kelley informed the Board that she needs the BOS to move \$4000.00 from the Welfare Director's salary to Forest Fire Budget. Motion made by Peter to move \$4000.00 from line 4441.10.130 to line 4290.46.10 in the amount of \$3000.00 and line 4290.46.11 in the amount of \$1000.00. Carol seconded. Motion passed 3-0.

Highway Department

Kelley stated that Jim Boisvert, Road Agent, would like to encumber \$28,900.00 for Sargent Street.. No action for Albin Ave. Motion made by Peter to encumber \$28,900.00, sign the contract and encumber the funds to do the work on Sargent Street. Carol seconded. Motion passed 3-0.

Sewer Department

Kelley stated that the Sewer Department is looking for a \$15 million dollar bond for a warrant. Kelley also informed the Board that Dana Clement would like Diane Demers Tax Collector to take over the delinquent accounts. Kelley stated that there are 174 delinquent sewer bills. Kelley will write the warrant and have Town Attorney look it over. Motion made by Peter to put it in the warrant with no recommendation from the BOS. Carol seconded. Motion passed 3-0. Motion made by Peter to have it read "rate payer not tax payer". Carol seconded. Motion passed 3-0.

Purchase Order

Kelley stated that there is a purchase order to be signed for the Fire Department. It is an oximeter a device to measure pulses. It is in need to equip third vehicle for EMS calls, example Car 1 or SUV, crews have been caught several times without this piece of equipment due to multiple calls where engine 3 and 4 were not available. It is a basic life support care.

Town Report

Kelley discussed, Town report printing with the Board. We would like to stay with Town and Country. They were very accommodating last year. They go above and beyond to assist us. Board is willing to let AA stay w/Town & Country for this year.

Joint Loss Management

Sandy stated the reason for sending out the memo's for joint loss management. All departments must have to complete the safety inspection checklist by December 29, 2006. See attached memo.

Planning Board

Motion made by Sandy to move Howard Komm to a full member on the Planning Board from an alternate member. Expiration of April 1, 2007. Carol seconded. Motion passed 3-0.

ADJOURN

Motion to adjourn by Sandy; Seconded by Carol at 7:50 pm. Motion passed 3-0.

SANDRA A. MCKENNEY, CHAIRPERSON

PETER A. VIAR, SELECTMAN

CAROL M. MERRILL, SELECTPERSON

