

**TOWN OF ALLENSTOWN  
SELECTMEN'S OFFICE  
16 SCHOOL STREET  
ALLENSTOWN, NH 03275**

Sandra A. McKenney, Chairperson for the Board of Selectmen, opened the meeting at 6:03 pm. Present at the meeting: Sandra A. McKenney, Chairperson; Peter A. Viar, Selectman; Carol Merrill, Selectperson; Kelley Collins, Administrative Assistant; Tom Irzyk, School Board Chairman, Robin McAfee, Chris McAfee, Chris Hass

### **School Board Chairman**

Tom Irzyk, School Board Chairman, purchased the tapes of the BOS meeting of January 29, 2007. Tom met with the Board to discuss the tapes. Tom was upset about the personal comments made about him on tape, in a Public Session, after he left. The Board listened to part of the tape. On tape discussion took place in regards to the letter for a neighborhood watch. Sandy stated that the Police Chief wrote up a letter for the school kids to bring home in regards to the neighborhood watch. Sandy asked Tom if the letters will be going home. Tom stated that the letters will not go home to the parents as the school board will not be responsible for a neighborhood watch that the community started. What if there is a problem with someone on the watch? Tom stated that they will not be distributed. Sandy does not understand why. Sandy will call Police Chief and let him know that the flyers will not be going out. After Tom left the room, Carol stated "...they should get rid of him". Tom asked that if the Board has something to say to him, in the future, would they please call him back in and say it to his face.

### **Ferry Street Boat Ramp**

Kelley informed the Board that the closure sign is up at the boat ramp. Sandy would like it put in the newspaper so the residents will know. Kelley noted that she did not budget for these public notices but will see if the Hooksett Banner will put it in as Allenstown Happenings.

### **Joint Loss Management Committee**

The JLMC that was scheduled for March 15, 2007 will be rescheduled to March 20, 2007 at 1:00 p.m. Cindy will be sending out reminder notices.

### **Minutes**

Motion made by Sandy to accept the minutes of 2/12/07. As amended. Carol seconded.  
*Change from RSA 91-A: 3, II (b) to RSA 91-A: 3, II (a) motion passed 3-0*

**Permit Fees**

Board discussed Robin Richardson Lane Drive structure fire as to waiving building permit fees. Motion made by Sandy to waive the permit fees. Carol seconded. Motion passed. AA looked into whether we have done this in the past and we have not. Motion and seconded motion taken back, fees will be charged. If the homeowner wants a waiver they need to request it in writing to the Board.

**Plodzick and Sanderson**

Board reviewed and discussed audit standards letter form Plodzick and Sanderson. Kelley stated that we may fall between 2 and 3 which is #2 a fully qualified financial persons, and #3 significant deficiencies or material weakness. AA also stated that there is nothing that we can do about this right now other than be aware of this and talked to them at the Audit to find how to improve this.

**NH DES**

Kelley informed the Board that NH DES has accepted the new ground water management zone. She has written to Thibeault Corporation for permission to have the 1.37 acre metes and bounds description done. She has also contacted the surveyor who did the original survey of the landfill and asked him for a price.

**Planning Board**

Board discussed Planning Board Chairman, Jim Rodger's, letter in regards to the planning process regarding Woodridge Estates. Sandy stated that the Planning Board met last week and they discussed the letter. Sandy did send the decision by e-mail to Mike Redding at GEO Insight without the approval of Jim Rodger. Sandy stated that she had done the decision as written on the paper, and that Jim had added some things. Sandy listened to the tape and they were not on the tape. Planning Board agreed that if they were in the motion then you can not add them to the decision. AA phoned Chairman of BOS to notify her that only BOS has the authority to issue or not issue CO's. Based on AA's call Chrm. McKenney called Town Counsel.

**Brookside Terrace/River Pines Corp**

Board discussed a resident from Brookside Terrace, Mr. Payne's letter regarding having Town apply for a feasibility study grant through Community Development Block Grant (CDBG). Kelley stated that one of the requirements for the grant was to have a community development plan and the Town does not. The next two times to apply are April 30th, and October 30<sup>th</sup>. Kelley believes this has to go through Town Meeting, but will do more research. She will also look at a community development plans.

**Commendation**

Penny Touchette, Assessing Clerk was presented with a commendation for going above and beyond her regular duties. Penny worked closely with Chief Mulholland on the 911street naming/numbering changes project.

**Non-Public Session**

Sandy made a motion to go into non-public session at 7:11 pm under RSA 91-A: 3, II (a). Carol seconded. Roll Call Vote: Chairperson McKenney – yes, Selectman Viar – yes; Selectperson Merrill – yes. Selectman Viar made a motion to leave non-public session at 7:18 p.m. Selectperson Merrill seconded. Roll Call Vote: Chairperson McKenney – yes; Selectman Viar – yes; Selectperson Merrill – yes. Motion passed 3-0.

Motion made by Peter to authorize Fire Chief Chaput to terminate Ray Champagne and John Sartorelli. Carol seconded. Motion passed 3-0.

### **Fire Chief Chaput**

Fire Chief met with the Board to discuss one of the Fire engine's (Engine #1) that is now out of commission. Cost of air valve would be approx. \$400.00. Board unanimous verbally approved this repair. Considerable discussion took place regarding our recent upgrade on ISO fire rating. The Chief noted that we can continue to try to improve our ISO (Insurance Service Office) rating but that some of the things we need to look at are manpower and apparatus. The Chief will talk to them about correcting items that are erroneous.

Fire Chief discussed an accident with the fire truck. Chief stated that the truck had very minor damage which was a scrape on a tire and a scrape on the under carriage. We did file and insurance claim but the damage was under the \$1000.00 deductible. We will not know the damage to the stone wall/pile of pebbles until the snow melts.

### **Complaint Letter**

Board reviewed and discussed a complaint letter from Gerald Verville regarding recent blasting. Fire Chief discussed the Town ordinance in Hudson on blasting. Considerable discussion on blasting took place. The Fire Chief will implement a complaint log and we will review blasting ordinances from other communities. The Board understands that limiting blasting could be detrimental to businesses so they will try to balance the safety of residents with the need for business in the community.

### **Grant**

Fire Chief informed the Board that the Fire Department did not get the grant for the Engine and Tanker (\$420,000) truck. Fire Chief stated that the price was too high; again in March he will apply for a new grant with revisions to the application. The Town has a 5 % match for this grant if received.

### **Steering Committee**

The Old Allentown Steering Committee Chair, Carol Martel, received an offer from Pastor Dan Stauffacher from Faith Meeting House to assume ownership, move, and complete restoration of the OAMH. Mrs. Martel researched our preservation easement and spoke to Jim Garvin our representative from the NH Division of Historical Resources. Mr. Garvin noted that our easement prohibits the removal and we would lose our National Register and State Register of Historic Places status because part of eligibility was based on the history of the site. The Board agreed to have Kelley prepare a letter to Pastor Stauffacher outlining their decision to retain ownership of OAMH, for the Board's signature.

### **Snow Day**

Town Hall was closed on February 14, 2007 due to the snow storm. Board discussed paying the employees. The Board agreed that since they closed Town Hall employees will be paid. If one employee were to make it to work and other employees called in and said they were unable to make it to work, then the employee who made it should be paid and the others would not be paid. Kelley will draft a policy for the Board's review.

**Course**

Kelley would like to take a class in March on Human Impact Planning. The class is through the Local Government Center at no charge. The Board has no problem with the class.

**Non-Public Session**

Sandy made a motion to go into non-public session at 8:45 pm under RSA 91-A: 3, II (a). Peter seconded. Roll Call Vote: Chairperson McKenney – yes, Selectman Viar – yes; Selectperson Merrill – yes. Sandy made a motion to leave non-public session at 8:55 pm. Carol seconded. Roll Call Vote: Chairperson McKenney – yes; Selectman Viar – yes; Selectperson Merrill – yes. Motion passed 3-0.

Motion made from Sandy to give Jeannine Pablo, Welfare Director a .50 cent/hour raise. Jeannine is now off her probation period. Carol seconded. Motion passed unanimously.

**House Bill**

Discussion took place regarding House Bill 143 which would require juries in civil cases with multiple defendants to allocate damages among only those defendants who remain in the case at the time of the verdict rather than among all responsible parties. This could be detrimental to municipalities because some lawyers see Town's as having deep pockets and it would basically punish businesses/government for being well insured. Motion made by Peter to write the letter. Sandy seconded. Motion passed.

**ADJOURN**

Motion to adjourn by Sandy; Seconded by Peter at 9:06 pm. Motion passed 3-0.

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SANDRA A. MCKENNEY, CHAIRPERSON

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PETER A. VIAR, SELECTMAN

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CAROL M. MERRILL, SELECTPERSON