

**TOWN OF ALLENSTOWN
SELECTMEN'S OFFICE
16 SCHOOL STREET
ALLENSTOWN, NH 03275**

Sandra A. McKenney, Chairperson for the Board of Selectmen, opened the meeting at 5:59 pm. Present at the meeting: Sandra A. McKenney, Chairperson; Carol Merrill, Selectperson; Thomas R Gilligan, Selectman; Kelley Collins, Administrative Assistant, Police Chief Mulholland, Brian Routhier

Selectman

Sandra A. McKenney, Chairperson; Carol Merrill, Selectperson congratulated Thomas Gilligan and welcomed him to the Board of Selectmen.

Non-Public Session

Carol made a motion to go into non-public session at 6:00 pm under RSA 91-A: 3, II (b). Tom seconded. Roll Call Vote: Chairperson McKenney – yes, Selectman Gilligan – yes; Selectperson Merrill – yes. Sandy made a motion to leave non-public session at 6:11 pm. Carol Seconded. Roll Call Vote: Chairperson McKenney – yes, Selectman Gilligan – yes; Selectperson Merrill – yes. Motion passed 3-0.

Sandy made a motion to hire Brian Routhier as a police officer for the Allenstown Police Department, effective 3/20/2007. Carol seconded. Motion passed 3-0.

Street Numbers

Sandy asked Fire Chief about a handout she received the day of election outlining how to obtain street numbers. Sandy asked if residents would receive the numbers free as the flier stated. Chappy said he wasn't sure how the live-ins was handling this, but he would find out. He thought a donation was being made for the numbers and it wouldn't cost the town anything. The Chief will get more information and make it available to the Board.

Boy and Girls Club

Chief Mulholland informed the Board that the Boys and Girls Club received their grant in the amount of \$50,000.00 for the extension of the recreation center at Whitten Street Park. The Club also may receive an additional grant of \$30,000.

Department Heads for discussion of Default Budget

Department Heads, Fire Chief Chaput, Road Agent; James Boisvert, Police Chief Mulholland, Recreation Commissioner; Carl Schafer, Health/Code Officer Clifford Jones and Library Trustee Paul Coviello met with the Board to discuss and review their default budgets.

Fire Department:	Actual:	Default:	Final:
	\$313,680	\$302,616	\$300,422

Chief's Salary reduced \$500 to \$10,000; Telephone reduced \$1680 to \$2996 for cell service moved to EM budget; Dues and Publications reduced \$110 to \$1800; Uniforms reduced to \$2000 cut boots which will be purchased from Capital Reserve; Radio Purchase reduced to \$4280 will only purchase (1) gang charger; Physicals & Shots reduced \$1583 from \$11,583 to \$10,000

Emergency Mgt.	Actual:	Default:	Final:
	\$13,540	\$6,033	\$13,040

Building Maintenance reduced from \$800 to \$500; Telephone increased to \$6840 but now includes Town Hall cell and Fire Dept cells and PD cells; Communications reduced to \$2000 includes antenna for PD radio at EMC; Food reduced to \$500

Forestry	Actual:	Default:	Final:
	\$4,381	\$4,000	\$4,000

Reduced Vehicle Maintenance to \$999

Highway Department:	Actual:	Default:	Final:
	\$554,971	\$556,828	\$553,028

Telephones and pages reduced from \$2300 to \$2200; Heat and Oil reduced from \$2,000 to \$1,000; Gasoline reduced from \$10,000 to \$7,000; Vehicle Repairs reduced from \$12,000 to \$10,000; Signs reduced from \$600 to \$400; Full Time Salaries reduced \$1,000 of Road Agents salary; Part Time Salaries reduced from \$25,576 to \$8,200; Rentals & Leases reduced from \$200 to \$100; Sand/Gravel reduced from \$4,000 to \$1,500 (Armand Verville is supply most of our sand from his pit for free); Paving and Reconstruction reduced from \$90,000 to \$79,836 this still includes \$65,000 for Deerfield Road, \$3,200 for sweeping, \$6,000 for match to FEMA flood reimbursement dollars and \$16,000 to reclaim part of Albin Avenue; Salt increased from \$12,000 to \$14,000; Municipal Hydrants \$10,764; Street Lights reduced from \$16,600 to \$16,000; Recycling reduced from \$200 to \$1

Recreation:	Actual:	Default:
	\$29,634.00	\$28,300.00

No new cuts made

BI/Code Officer:	Actual:	Default:
	\$37,757.00	\$37,607.00

No new cuts made

Health:	Actual:	Default:
	\$15,431.00	\$10,431.00

Health Agencies:	Actual:	Default:
	\$29,622.00	\$28,322.00

Police:	Actual:	Default:	Final:
	\$703,144	\$660,540	\$665,667

Secretarial reduced by \$1800 by eliminating 1 hour per day from evening secretaries hours – BOS restored this back to \$39,924 by adding \$1800 back in; Computer Expense reduced \$1000 to \$2,500; Full Time Salary reduced \$3,000 in educational incentives; \$1,987 by eliminating police Chief’s raise for 2007; and reduced \$29,489 by attrition; Cruise reduced \$1,000 to \$25,500; Accreditation reduced \$3,500 by eliminating this project.

Executive:	Actual:	Default:	Final:
	\$140,571	\$134,100	\$132,959

Selectmen’s Salaries reduced \$1269 – Selectman Gilligan gave up 2007 stipend; Administrative Assistant salary reduced \$58 to \$54,797; Moderator increased to \$125; Town Report Printing increased from \$2150 to \$2212 which was actual charge

Town Clerk/Deputy:	Actual:	Default:	Final:
	\$55,770	\$55,336	\$55,136

Computer Maintenance increased \$166 to reflect actual invoice of \$3,566; Dog Tags reduced from \$400 to \$200.

Welfare:	Actual:	Default:	Final:
	\$59,950	\$70,365	\$59,491

Welfare Officer Salary reduced from \$34,000 to \$18,500 to reflect change from full time position to part time position; Pager reduced from \$460 to \$1 to reflect cell phone bill being moved to EM budget

Motion made by Sandy to accept the default budget as reviewed and discussed \$4,503,936.00. Tom seconded as amended. See attached sheet. Motion passed 3-0.

Old Meeting House

Sandy informed the Board that Carol Martel is putting in for a \$10,000.00 grant for the OAMH, through the Conservation License Plate Grants. There is no match. Sandy would like the Board to sign the paper work this evening. Carol will hand deliver the paper work tomorrow. The BOS is in agreement and Sandy signed the paperwork.

Spending Freeze

Motion made by Sandy to keep the 2007 spending freeze on until further notice. Carol seconded. Motion passed 3-0. AA will send out notices to the department heads.

Landfill

AA informed the Board that she received the quote from Mr. Belanger in the amount of \$2,250.00 on doing the work for the landfill (metes and bounds). Monies will come out of the landfill closure capital reserve account. The BOS agreed to spend the money for this project.

Appointments

AA stated that appointments are coming due on April 1st. AA discussed who the Board would like her to background check, as she should start now in order to have any of them completed by April 1st. Sandy would like to revisit the policy on back ground checks. Discussion took place on b/c checks. Carol and Tom support keeping the current policy of criminal and motor vehicle checks in place.

Kenwood Drive

AA informed the Board the Town received the executed deed for Kenwood Drive. AA would like to have the deed recorded. Tom stated that the town needs to have a public hearing to accept the road. AA will research this.

OAMH

Motion made by Sandy to allow the Faith Meeting House Church to use the Old Allentown Meeting House on Easter Sunday April 8th at 10:00 a.m. for church services. They must provide the Town with the application and certificate of insurance prior to April 8th. Fee will be waived. Tom seconded as stated. Motion passed 3-0.

Minutes

Sandy would like the revisions of the inclement weather policy in the minutes of 3/12/07.

Signature Folder

Board reviewed and signed the letter to Mr. Chouinard regarding elevation of Sargent Street and a letter to Mr. Art Desaulnier regarding the naming of Suncook Pond Drive.

Bear Brook Villa

Board discussed Mr. Dearborn's (Penrich Inc.) request in regards to the street signs. Mr. Dearborn would like to put the 22 signs up ten feet instead of the required 6-8 due to past vandalism. AA made Board aware that Police Chief Mulholland had no issue with the height but suggested changing the ordinance to reflect this allowance. Sandy feels that we should be consistent with policy. Motion made by Tom to allow the signs to be put at 10 feet. Carol seconded. Motion passed 2-1 Tom yes, Carol yes, Sandy no.

China Mill

Sandy informed the Board that Joyce McKay is applying for a grant to preserve the China Mill building and the grant has to come from the Town. Sandy made copies of the application for the BOS review. Tom suggested Mrs. McKay attend the March 26, 2007 meeting to explain to the BOS. Sandy will get in touch with Mrs. McKay

Email

Sandy stated that she read Tom's email in starting the BOS meetings at 7:00 p.m. instead of 6:00 p.m. Sandy and Carol stated that they are willing to try and start at 6:30 p.m. and see how it goes. AA asked that the Board sets a closing time due to the fact that the BOS are starting later.

Safety Audits

Recreation department has turned in their safety audit.

Policy

Board discussed the new policy on inclement weather.

Chair/Boards

Tom would like to discuss what Boards the Selectman will be serving on. Sandy stated that she would like to stay on the Planning Board. Tom also expressed his interest in serving on the Planning Board. Tom noted that he served on the Planning Board for four years and he has been told that there are issues on the current Board. Tom suggested and asked that Carol serve on the Budget Committee as she has experience. Carol is not interested in serving on the Budget Committee. Tom is also not interested in serving on Budget Committee. Board will discuss appointing a Chair and appointments to the Boards at a later date.

ADJOURN

Motion to adjourn by Sandy; Seconded by Carol at 11:50 pm. Motion passed 3-0.

THOMAS R. GILLIGAN, SELECTMAN

CAROL M. MERRILL, SELECTPERSON