

**TOWN OF ALLENSTOWN
SELECTMEN'S OFFICE
16 SCHOOL STREET
ALLENSTOWN, NH 03275**

Sandra McKenney, Chairperson, opened the meeting at 6:30 pm. Present at the meeting: Carol Merrill, Selectperson; Thomas R. Gilligan, Selectman; Kelley Collins, Administrative Assistant; Present in the audience: Police Chief Mulholland, Chris Roy, Road Agent; Fire Chief Chaput, Deputy Fire Chief Martin.

2008 Budget

Fire Chief Chaput discussed and reviewed the 2008 Fire Department budget. Motion made by Sandy to open the 2008 F.D. budget. Carol seconded. Motion passed 2-0, Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – abstained. Motion made by Sandy to change the dispatch line from \$25,038 to \$22,814. Motion passed 3-0, Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes. Motion made by Sandy to change the uniform line form \$3,000.00 to \$3,730.00. Carol seconded. Motion passed 3-0 Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes. Motion made by Sandy to change the SCBA maintenance line form \$3,015.00 to \$3,215.00. Carol seconded. Motion passed 3-0, Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes. Motion made by Sandy to change the EMS supply line from \$3,500.00 to \$4,000.00. Carol seconded. Motion passed 3-0 Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Motion made by Tom to increase the full-time salary lines to \$85,129.00 an increase of \$2,000.00 dollars. Carol seconded. Roll Call Vote: Chairperson McKenney – no; Selectperson Merrill – no; Selectman Gilligan – yes. Motion failed 1-2.

Motion made by Sandy to accept the bottom line of \$324,893.00. Carol seconded. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – no. Motion passed 2-1.

Motion made by Sandy to open the Civil Defense (Emergency Management) 2008 budget. Carol seconded. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes. Motion made by Carol to put \$1,199.00 dollars back into the civil defense budget for computer supplies. Tom seconded. Motion passed 2-1. Roll Call Vote: Chairperson McKenney – no; Selectperson Merrill – yes; Selectman Gilligan – yes. Motion made by Tom to accept the revised budget of \$14,927.00. Carol seconded. Roll Call Vote: Chairperson McKenney – no; Selectperson Merrill – yes; Selectman Gilligan – yes. Motion passed 2-1.

Blasting Ordinance

Sandy asked Fire Chief Chaput if he has received the blasting ordinance from Hudson NH Fire Department. Chief stated he still has not received the ordinance as of yet, he is still waiting.

Sewer Department

Sandy stated that if any one has a complaint or phone calls about the smell coming from the sewer plant they are to contact Tom White from DES at 271-3549.

Non-Public Session

Sandy made a motion to go into non-public session at 7:15 pm under RSA 91-A: 3, II (b). Tom seconded. Roll Call Vote: Chairperson McKenney – yes, Selectman Gilligan – yes; Selectperson Merrill. Back in public at 7:25 p.m.

Sandy made a motion to appoint Mike Stark as the Police Sargent for the Allenstown Police Department effective September 24, 2007. Carol seconded. Motion passed 3-0.

Roll call vote: Chairperson McKenney – yes, Selectman Gilligan – yes; Selectperson Merrill – yes. Diane Demers, Town clerk swore in the newly appointed Police Sargent.

Budgets

BOS reviewed and discussed the 2007 budget expenditure forecasts with Department Heads.

Warrant Articles

BOS reviewed and discussed the 2008 Draft Warrant Articles with Department Heads.

Resident

Roger LaFleur, resident, met with the BOS and read a letter regarding his assessment and some questions he would like answered. In addition, he is displeased with the conduct of the BOS, Town Hall staff and AA. Mr. LaFleur would like the BOS to review his concerns and address them.

Radar Trailer

Police Chief informed the BOS that the Sewer Department have received complaints from residents about speeding trucks on Ferry and Canal streets and other residential areas. The Sewer Commissions are willing to purchase a radar trailer for use by the Police Department. The cost of this is \$10,950.00. Chief stated that the NH Highway Safety will pay for half. Pembroke will also share this piece of equipment since their sewer rates will pay for part of it.

Purchase Order

Police Chief reviewed, discussed and BOS approved various PD forms including a purchase order for a radio head for the back of the SUV.

Meeting

Sandy stated that she, Sue Beauchesne, Senator Jack Barnes and Police Chief met to discuss their meeting with Governor Lynch, set for October 1st at 4:30. They reviewed how they wanted to present the information at their meeting. The meeting is in regards to the getting the governor's support for the state providing the town's 25% of the buyout grants. Discussion took place.

Laborer

Chris Roy, Road Agent, informed the BOS that interview for the full-time laborer's position will take place on Friday at the Town Hall. Six candidates will be interviewed.

Truck

Road Agent and the BOS discussed the maintenance of the 1993 Ford F350 it did not pass inspection. Repairs needed: four new tires, manifold exhaust leak and broken bolts, turn signal out, body rust on chassis, new starter.

Welfare Position

AA informed the BOS the status of Welfare Officer Position. We are getting applications and she will interview the candidates as she gets them.

Tax Deed

AA stated that there are only two properties left for tax deeding. One property owes \$504.044 and the other \$420.00. AA would like to send one more letter before eviction proceeding and deeding. She will send the information to the Town Attorney at the same time. The Board approved sending an additional letter while AA pursues the process with Attorney Bedard.

CNHRPC

BOS reviewed and discussed the proposal from Sharon Wason in regards to the use of \$15,000 CTAP grant. Motion made by Sandy to accept the proposal by Sharon Wason, CNHRP. Carol seconded.

Motion withdrawn. Carol withdraw her second. Motion made by Sandy to go into contract agreed with CNHRP for the CTAP \$15,000.00 grant. Carol seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes. See attached proposal.

Hooksett Banner

AA and BOS had a follow up discussion on the article in the Hooksett Banner on the right to know. AA was surprised that she was quoted in the Banner for saying one thing (three sentences) and Tom talked to them and they did not put him in the Banner. Tom said he had no idea, he was told that he would probably be quoted this week and last Thursday paper. The only thing he was told from Jennifer McDowell (sp) was that she wanted to talk with the AA, Police Chief and the BOS and let them know that was not the intent to paint the town or any other town in a bad light.

Blasting Complaints

AA and BOS discussed blasting complaints.

MS1

AA informed the Board that the MS1 is done and that it needs to be signed by BOS. She will then forward to DRA. We are now only waiting for MS5 from Auditor and they said we would have it today or tomorrow.

Personnel Policy

BOS discussed benefits for part time, permanent employees. Motion made by Sandy to set a time table for part time permanent employees to start accruing time at two years. Carol seconded. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – no; Selectman Gilligan – no. Motion failed 2-1.

Motion made by Tom to have part time employees start accruing time at three years. Carol seconded. Roll Call Vote: Chairperson McKenney – no; Selectperson Merrill – yes; Selectman Gilligan – yes. Motion passed 2-1.

BOS Meeting

Tom stated that he might not be at the October 1st BOS meeting. He might have to extend his business trip. Sandy suggested having AA and Dan Stauffacher meet monthly on this so the Town can be updated on this project.

Minutes

Motion made by Sandy to table the BOS meeting minutes of 9/17/07. Carol seconded. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes. Motion passed 3-0.

Health Care Coverage for dependents up to age 26

BOS discussed HB 790 that passed during the last session. It would allow the coverage of dependents on health insurance up to age 26, with some conditions.

Motion made by Tom that we allow coverage of dependents up to age 26 any additional cost is picked up by the employee. Carol seconded. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes. Motion passed 3-0. Cindy will be attending training on this matter at the LGC on 10/10/07.

Evaluation

AA informed the BOS that her next evaluation is due next Monday. BOS will meet in Non-Public on 10/01/07 to discuss AA evaluation.

AES & ARD

BOS discussed a letter from Julie Horn in regards to AES & ARD changing their start time for safety issues. The present traffic situation is creating an unsafe situation for children and motorists. School has taken the position not to change the start time.

DRA

BOS discussed a letter from DRA. DRA has adopted a new schedule for the next cycle of Assessment Review. This cycle schedules reviews at a five-year interval from municipality's initial review. The Town of Allentown has been scheduled for its next review in 2011. Tom would like a report from Corcoran Associates on how many properties they changed and total assess value changes.

House Numbering

BOS will give the residents on Wing Road sixty days to have the house numbering effective.

Accident

BOS discussed the truck from the Highway Department that got hit in Bi-Wise parking lot. Since the damage is estimated by our insurance company at less than our \$1000 deductible – we do not have a claim with our insurance. BOS asked AA to pursue this through the insurance of the resident who struck the town vehicle. Kathy Rodgers will pursue this matter.

United Way

The Town has payroll deduction program for those employees who wish to participate in the United Way Fund. Any contributions are tax deductible and must be a strictly voluntary donation.

Code Enforcement

BOS discussed a letter from Cliff Jones C.E.O, in regards to resident selling vehicles from a number of private properties in Hooksett and Allentown.

ADJOURN

Sandy motion to adjourn at 10:37 P.M. Carol seconded. Motion passed 3-0.

SANDRA A. MCKENNEY, CHAIRPERSON

CAROL M. MERRILL, SELECTPERSON

THOMAS R. GILLIGAN, SELECTMAN