

**TOWN OF ALLENSTOWN
SELECTMEN'S OFFICE
16 SCHOOL STREET
ALLENSTOWN, NH 03275**

Sandra McKenney, Chairperson, opened the meeting at 5:30 pm. Present at the meeting: Carol Merrill, Selectperson; Thomas R. Gilligan, Selectman, Kelley Collins, Administrative Assistant, Present in the audience: Police Chief Mulholland, Sgt. Mike Stark, Biron Bedard, Town Counsel. Fire Chief Chaput, Deputy, Rob Martin, Jen McDowell, Hooksett Banner, Armand & Claudette Verville, Cathy Vincevic, Librarian, Roland Martell, Dave Eaton.

Non-Public Session

Sandy made a motion to go into non-public session at 5:31 p.m. under RSA 91-A: 3, II (c). Carol seconded. Motion passed 2-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes. Sandy made a motion to go back into public session at 6:21 p.m. Carol seconded. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes.

Deputy

Diane Demers, Town Clerk/Tax Collector discussed with the BOS the hiring process for a Deputy Town Clerk/Tax Collector.

Warrant Articles

Board voted on the following warrant articles: See attached minutes:

Article #1.

Sewer Commission did not attend meeting. AA invited the Sewer Commissioner.

Mr. Verville expressed his concerns in regards to the sewer bond and its funding to replace the town's sewer. Mr. Martell also stated that he stands on the same argument as Mr. Verville.

Carol does not want to vote on this item tonight with out the Sewer's input.

Considerable discussion took place with the BOS and residents.

Sandy stated that another memo will be sent to the commissioners, if they do not show up again it will be voted on.

Motion made by Sandy to recommend **article #2**. Carol seconded. Motion passed 3-0.

Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Motion made by Sandy to recommend **article #3**. Carol seconded. Motion passed 3-0.

Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Motion made by Sandy to recommend **article #4**. Carol seconded. Motion passed 3-0.

Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Motion made by Sandy to recommend **article #5**. Carol seconded. Motion passed 3-0.

Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Motion made by Sandy to recommend **article #6**. Carol seconded. Motion passed 3-0.

Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Motion made by Sandy to recommend **article #7**. Carol seconded. Motion passed 3-0.

Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Motion made by Sandy to recommend **article #8**. Carol seconded. Motion passed 3-0.

Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Motion made by Sandy to recommend **article #9**. Carol seconded. Motion passed 3-0.

Roll Call Vote: Chairperson McKenney – no; Selectperson Merrill – yes; Selectman Gilligan – yes.

Motion made by Sandy to recommend **article #10**. Carol seconded. Motion passed 2-1.

Roll Call Vote: Chairperson McKenney – no; Selectperson Merrill – no; Selectman Gilligan – yes.

Motion made by Sandy to recommend **article #11**. Carol seconded. Motion failed 2-1.

Roll Call Vote: Chairperson McKenney – no; Selectperson Merrill – no Selectman Gilligan – yes.
 Motion made by Sandy to recommend **article #12**. Carol seconded. Motion passed 3-0.
 Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.
 Motion made by Sandy to recommend **article #13**. Carol seconded. Motion passed 3-0.
 Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.
 Motion made by Sandy to recommend **article #14**. Carol seconded. Motion passed 3-0.
 Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.
 Motion made by Sandy to recommend **article #15**. Carol seconded. Motion passed 3-0.
 Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.
 Motion made by Sandy to recommend **article #16**. Carol seconded. Motion passed 3-0.
 Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.
 Motion made by Sandy to recommend **article #17**. Carol seconded. Motion passed 3-0.
 Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.
 Motion made by Sandy to recommend **article #18**. Carol seconded. Motion passed 3-0.
 Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.
 Motion made by Sandy to recommend **article #19**. Carol seconded. Motion passed 3-0.
 Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

EMPG Grant

BOS and Police Chief discussed the EMPG grant for the light trailer. Discussion also took place in how they were going to pay the grant writer for the Pre-Disaster Mitigation (buy out) grant. Sandy

Vector Control Ordinance

BOS and Cliff Jones, Building Inspector discussed the vector ordinance. Tom had three suggested changes to the ordinance. **660:3** section #2 change the “elevated not less than 18 inches” to say “elevated not less than 3 inches above the ground” section #3 add text after “likely to breed, unless such collection of water is treated or maintained so as to prevent such breeding” to say “or unless the standing or flowing water is part or parcel of a natural marshland, wetland, or other waterway that falls under the protection of NHDES drinking water protection rules and regulations.

660:6 / Change the first sentence to say “Tires shall be store in an enclosed structure, or at least must be covered to prevent

Motion made by Sandy to accept the Vector Control Ordinance as written and with changes that Tom has made, adopted November 5, 2007 with an effective date January 1, 2008. Carol seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Transfer Station Permits

Road Agent, Chris Roy, discussed with the BOS transfer station permits and fees for 2008. Residents also had input on this item. Motion made by Sandy to table the dump fees until 11/19. Carol seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

ATV

Rick Lacourse, from the ATV Club, thanked the BOS for voting to allow the Club access to the gated portion of Chester Turnpike so they could put in culverts. The project is completed. Mr. Lacourse is asking the BOS for permission for the ATV Club to use a quarter of a mile from Allentown to the Hooksett line it will be maintained by the ATV club. This item will be put on the agenda for January 14, 2008 at 6:30 p.m.

Grant

Laura Scott met with the BOS to discuss consulting on Pre-Disaster Mitigation (buyout) grant application process.

Motion made by Sandy to enter into a contract with Laura Scott for her professional services as a grant writer for the Town of Allenstown at a cost of \$3,000.00. Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Non-Public Session

Tom made a motion to go into non-public session at 8:45 p.m. under RSA 91-A: 3, II (c). Carol seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Sandy made a motion to go back into public session at 9:12 p.m. Carol seconded. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Motion made by Sandy to seal the non-public minutes. Carol second. Motion passed 3-0.

Minutes

Motion made by Sandy to accept the minutes of October 29, 2007. Carol seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Permit Fee

BOS signed the new Building Permit Fee schedule.

Miscellaneous

BOS signed miscellaneous purchase orders, vouchers, etc.

Insurance Forms

BOS reviewed the new rates for health and dental rates. BOS discussed the rates. AA will put the insurance out for bid next year.

Motion made by Sandy to leave the employee contribution at 20% for the year 2008. Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

AA

AA gave the BOS her schedule for the next two weeks.

Town Report

No increase with the price of the printing for the Town Report this year. Town will stay with Town and Country.

Library Budget

Motion made by Sandy to approve the revised 2008 Library budget for \$55,817 showing the 27 pay periods and health and dental insurance. Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Executive Budget

Motion made by Sandy to approve the revised 2008 Executive budget for \$146,119.00 showing the 27 pay periods, Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Custodian Position

BOS discussed the process for hiring the custodian position for Town Hall.

Status Reports

BOS discussed the department heads monthly status reports. The Fire Chief and Road Agent did not submit October status reports.

ADJOURN

Sandy motion to adjourn at 10:00 P.M. Tom seconded. Motion passed 3-0.

SANDRA A. McKENNEY, CHAIRPERSON

CAROL M. MERRILL, SELECTPERSON

THOMAS R. GILLIGAN, SELECTMAN