

**TOWN OF ALLENSTOWN  
SELECTMEN'S OFFICE  
16 SCHOOL STREET  
ALLENSTOWN, NH 03275**

Sandra McKenney, Chairperson, opened the meeting at 6:33 pm. Present at the meeting: Carol Merrill, Selectperson; Thomas R. Gilligan, Selectmen; Biron Bedard, Town Attorney.

**Non-Public Session**

Sandy made a motion to go into non-public session at 6:34 p.m. with Town Counsel. Motion made by Sandy to go back into public session at 7:53 p.m.

**Webster Mill Dam**

Resident, Mr. Dobe met with the BOS. Mr. Dobe is asking the BOS to do something about opening the draw down boards on the Webster Mill Dam (China Mills) before the next flood. This Dam is privately owned. Mr. Dobe stated the Pembroke hydraulics' pays the taxes. Tom stated that they should do a warrant article to take control of the Dam.

**Sewer Commission**

Sewer Commission and BOS discussed the sewer expansion bond. Tom asked the Commission what the bottom line of the bond was; James Rodger stated it would be up to 15 million dollars, it could be less. Dana Clement, Plants Operator, spoke of municipal agreements and grants. Dana stated that there are currently eight agreements with other towns to take on septage, which is a different process from the sewage clarifying and does not go through the plant itself. The proposed expansion would pay to construct new clarifiers to deal with the amount of sewage passing through the plant, doubling the plant's capacity to 2.1 million gallons per day from the current 1 million gallons. The bond is set up so that Allenstown would pay 48 percent of the total bond, or \$7.2 million, and Pembroke 52 percent, or \$7.8 million. If only sewer users were responsible for the cost, sewer rates would increase by \$5.80 per 1,000 gallons, an increase of about 89 percent over the current rate of about \$6.50. Should the project receive 20 percent in grants, Allenstown's bond obligation drops to about \$5.7 million. If it receives 50 percent in grants, the obligation drops to about \$3.6 million.

Motion made by Tom to accept and approve the warrant article for the Suncook Waste Water Treatment Facility upgrade as presented to the BOS. Carol second. Sandy would like a guarantee from the Sewer Commission that a portion of the profits from the septic tanks would go towards the Bond. Discussion took place.

Tom withdrew his motion. Carol withdrew the seconded.

**Transfer Station**

BOS discussed the permit fee form and how to collect the fees. A weekly reconcile report should be done along with a monthly inventory. Motion made by Tom to accept and approve the invoice for the transfer station as presented and that we require the dump attendant to take the total received receipts to town hall on a weekly basis and that the secretary provides a report of all receipts sold and received on a monthly basis. Carol second. Motion passed 2-1. Roll Call Vote: Chairperson McKenney – no; Selectman Gilligan – yes; Selectperson Merrill – yes.

**Minutes**

Motion made by Sandy to except the meeting minutes of November 19, 2007. Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

**Rules of Curbside Collection**

Motion made by Sandy to remove from the Rules of Collection under curbside collection "leaves" and add Highway Department will pick leaves up at there convenience, provided they are in large brown paper bags.

Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

**Highway Budget**

Highway Budget (Solid Waste line) is in the red as of 11/26/2007 by \$473.82. Amount was posted to wrong account number.

**General Government Building Budget**

Motion made by Sandy to open the general government building budget. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

OAMH request a line item of \$1170.00 for PSNH, telephone and alarm system. Motion made by Sandy to add a line item for general government building in the amount of \$1170.00. Tom second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

Motion made by Sandy for a new bottom line to general government building of \$2,228.70. Tom second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

**Hooksett Heads Pond Project**

Meeting has been rescheduled for 1/28/08. Tom will work on questions to present at the meeting. Tom would like to focus on three questions. **One**, setbacks of houses and or any streets that abut the Allenstown line. **Two**, expected traffic flow and or studies from them for the traffic impact on to route 28. **Three**, impact study on the emergency services. Tom would like to see the impact study on this project.

**Conservation Commission**

Sandy informed the BOS that the conservation commission will be having a meeting on 12/6/2007 at 6:00 p.m. at Town Hall. Commission plans to extend the meeting from Thursday into Saturday 12/8/2007 at 10:00 a.m. to do a walk through and see the flood property. The commission will be rescheduling a public hearing on 12/19/2007 at Town hall at 6:30 p.m. This is to vote to take \$36,846 and use for the Town's match for the buy-out grant for flood victims.

**Minutes**

Motion made by Sandy to table the BOS meeting minutes of 11/26/2007 until 12/10/2007. Tom second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

**Miscellaneous Budgets**

Motion made by Sandy for the Cemetery budget to put \$4,000.00 for the plot layout. Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes. Motion made by Sandy for Conservation budget in the amount of \$1,179.00. Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes. Motion made by Sandy for the Personnel budget of \$540,032.00 due to 27 pay periods. Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

**Warrant Article**

Motion made by Tom to rescind the BOS approval on the Library warrant article for the Library capital reserve fund. Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

**Department Heads**

Department heads will meet with BOS on 12/20/07 at 6:30 p.m. to go over their department purchase orders.

**Non-Public Session**

Sandy made a motion to go into non-public session at 10:33 p.m. under RSA 91-A: 3, II (c). Tom seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes. Sandy motion to back into public at 10:38 p.m. Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

Motion made by Tom to grant the property tax abatement for the year of 2007 in the amount of \$2,628.90. Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

Motion made by Tom to grant a partial abatement of the taxes for the same property for 2006 in the amount of \$864.00 leaves a balance of \$2, 00.00 property taxes for 2006. Carol second. Motion passed 2-1. Roll Call Vote: Chairperson McKenney – no; Selectman Gilligan – yes; Selectperson Merrill – yes.

Sandy made a motion to go into non-public session at 10:40 p.m. under RSA 91-A: 3, II (c) Tom second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes. Sandy motion to back into public at 10:47 p.m. Tom second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

**ADJOURN**

Sandy motion to adjourn at 10:48 p.m. Carol second. Motion passed 3-0.

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SANDRA A. MCKENNEY, CHAIRPERSON

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CAROL M. MERRILL, SELECTPERSON

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THOMAS R. GILLIGAN, SELECTMAN