

**TOWN OF ALLENSTOWN
SELECTMEN'S OFFICE
16 SCHOOL STREET
ALLENSTOWN, NH 03275**

Open Meeting:

Thomas Gilligan, Chairperson for the Board of Selectmen, opened the meeting at 6:30 p.m.

Role Call:

Present at the meeting: Carol Merrill, Selectperson; Roger LaFleur, Selectman; Thomas Gilligan, Chairman; Kelley Collins, Administrative Assistant,

Present in the audience, Chris Roy, Road Agent, Fire Chief Chaput, Tom Irzyk, Mark L'Heureux, Penny Touchette, Diane Demers, Cliff Jones, Diane O'Callaghan, Bob Lee, Sandy McKenney.

Meetings:

Non-Public Session

Motion made by Roger to go into non-public session under RSA 91A 3 II (c), at 6:32 p.m

Carol seconded

Roll Call Vote:

- Selectman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes

Motion made by Roger to go back in public at 6:40 p.m.

Carol second.

Roll Call Vote:

- Selectman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes

Non-Public Session

Motion made by Roger to go into non-public session under RSA 91A 3 II (c), at 6:43 p.m.

Carol seconded

Roll Call Vote:

- Selectman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes

Motion made by Roger to go back in public at 6:56 p.m.

Carol second.

Roll Call Vote:

- Selectman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes

Fire Chief Chaput

Fire Chief presented estimate of repairs to Car 1, the amount is less than first stated. The new amount is \$483.78. Fire Chief would still like to discuss replacing Car 1 with a new SUV Command vehicle. Chief stated that the Firefighter's Association did vote to pay for a three year donation, 2008, 2009, 2010, in the amount of \$2,900 per year towards the new vehicle. The Chief offered to cut the Chief's salary by \$500 per year to match the Association. The Chief also stated that there were other people who would be donating time and money to the project as well. The total amount of donations came to \$14,700.00 for this vehicle. The Chief also discussed how this was one of the issues raised during last years training exercise that a central location for command was not present. Actual purchase price of the new vehicle is \$24,768.00. See detail from Fire Chief attached to minutes. .

Board Questions:

Q: How much interest would this cost the town?

A: Roughly \$3,500.

Q: At what point does town start paying \$5,656.11?

A; The year would be 2011, at the same time that would be the end of the lease for the 4x4 truck.

Q: What would it take for the FD to work with the PD to upgrade the PD SUV so that SUV could be used as a command vehicle?

A: That has not been discussed, the upgrades would be costly and it could not be used for EMS work as well.

Public Questions:

Q: Sandy McKenney: What is the total price of the vehicle?

A: \$24,768 without interest, with \$28282.10.

Q: This would be your command vehicle?

A: It would be doing the same things as Car 1.

Q: Are you buying any equipment for a command vehicle that you don't have?

A: No, the only additional equipment necessary should the vehicle be approved would be the command center for the back which would come from the FD reserve fund for fire fighter apparatus which this qualifies for.

Q: Scott Lane: What serves as the command vehicle now, does the crown vic serve as the command vehicle now?

A: It does to some extent but is does not serve all of the functions necessary for a true command vehicle.

Q: Roland Martel: Is this the same command vehicle brought before the board a few years ago?

A: It was actually on a warrant article last year?

Motion made by Roger to accept Chief Chaput proposal to enter into contract for a 2008 Ford Expedition SUV for Command Vehicle and EMS support for the Fire Department, with the Town paying a portion for three years (2008, 2009, 2010) in the amount of \$2,756.42 of which the remaining money for the three years will be donated out of the funds from the Allentown Fire Association, which the remaining two years of the five year contract will be a lease payment price of \$5,656.42.

Carol second.

Roll Call Vote:

Selectman Gilligan – no

Selectperson Merrill – no

Selectman LaFleur – no.

Motion Fails

The BOS tabled signing the PO for the repairs to Car 1.

Question From Public

Q: Tom Irzyk: I was under the impression the PD has a new cruiser, would it make more sense to take the old cruiser to replace the FD instead of fixing the FD Car 1?

A: The town has just gotten done make a repair to a major highway vehicle in the last two weeks, upwards in the amount of \$1,500 to get it back on the road. We had three major vehicle failure from the storm on Friday. Town Shed has not had a vehicle, not just the diesel versus gas, but the wear and tear that is put on these large trucks when they are going on site inspections, driveway inspections, and anything else they need to do like highway details, and etc. So what the board has decided to do at last weeks meeting was to take PD vehicle, which was the green Chief's car and give it to the TS. To add to that the color of the car would have added to the cost of transferring it to the FD.

Tom explained future the process of the spare cruiser and how they get cycled through the Police Department. Tom also answered questions and concerns from the residents.

Recreation

Mr. Martel and Mr. Schafer met with the BOS to discuss a proposal. Mr. Martel stated that about a month ago the ARA voted to accept the Allenstown Recreation Commission to be part of their group for fundraising purposes. Carl stated that if someone makes a donation it can now go directly to the Recreation department and not the general fund. This would also allow people who donate land to the Recreation Department to use the donation as a reduction on their taxes. Mr. Martel discussed setting up a new format for the Town web site which would have a new business link and charging local businesses a fee for advertising their business on the website. These fees would be split between the Rec. and the Old Allenstown Meeting House.

Board Questions:

Q: Do we have a model of this project; has another town set something like this up?

A: Not yet but would consider looking around.

Motion made by Roger to have Mr. Martel and Mr. Schafer move ahead with the business plan.

Carol second.

Roll Call Vote:

Selectman Gilligan – yes
 Selectperson Merrill – yes
 Selectman LaFleur – yes

General Business:

Default Budget Review

Default budget reviewing the adjusted numbers on the budgets will be tabled.

State's Water Boil Order

Tom stated that there was a story on WMUR last week and the BOS was contacted by Channel 4 news. Tom spoke with Brian Lynch at DES Water Division and asked for a detailed update and history of the issue and received a 13 page fax from Mr. Lynch,

which is on file at Town Hall. Catamount Hill Co-Op has private wells that feed the entire complex and part of the State's testing which took place the first week in March. The State's testing came back with high levels of e-coli bacteria and coli form, the State informed the residents of the mobile home park that they should have a boil water order. That order still remains in affect, testing is on going, the latest test that came back shows no e-coli present. However; shows unexcitable levels of coli form and a consulting agency is scheduled on Wednesday of this week to perform tests and the State will also be back for more testing.

Chairman asked if there were any questions, none heard.

EOC

Chief Chaput spoke with the BOS about training the Town Hall staff at the Fire Department to use the radio. The staff could cover the phones and radio while the Fire and Police are out handling the emergency of the Town. Fire Chief also talked about the ladies auxiliary working during an emergency. BOS agreed to have Town Hall volunteer staff members to be crossed trained. BOS tabled further discussion about the people from the Association being trained on the phones.

Procedure Changes/Controls for Department requests

BOS and the AA discussed the Welfare Director's check vouchers and changes that need to be made with the vouchers. Chairman explained that checks did not have complete information on them and that the BOS is requesting this information be present on the checks. The Chair would like to know what dates the assistance is being approved for by the BOS and Welfare Director. The Director or Deputy should also be signing the voucher forms before the BOS reviews.

Chairman would like a spread sheet with the BOS names and how many checks were signed and checks that are not. This would be a way to verify who has signed the checks.

RECESS

Motion made by Roger to take a recess at 8:09 p.m.

Back in session at 8:12 p.m.

GIS Pilot Project

BOS discussed the modification of the GIS buyout program. This has to do with the UNH pilot program where we authorized Cartographics to send the information over. Roger would like to know what the Town needs to do in order for the Town to comply with this project. Tom stated nothing. Cartographics will send the information over to UNH. At least for the first year there will be no cost to the Town. Tom did ask if there would be any on going maintenance cost and what it would be; Mr. Fountain could not give Tom an answer he gave an approximate cost of \$3,500.00 then he recanted, said they don't know. Tom at this point does not want to get involved nor does Roger.

Motion made by Roger to kill the GIS Pilot Project.

Carol seconded.

Discussion took place by the public. There were some comments about the project not costing the town money. The town could drop out after the first year. There was further discussion about the GIS maps that was done for the Mater Plan. It was stated that the GIS data used to make the maps for the Master Plan are property of the town and we will be working to update those maps and updating the Master Plan.

Roll Call Vote:

Selectman Gilligan – yes
Selectperson Merrill – no
Selectman LaFleur – yes

Motion passed.

AA Finance Plan & Status Report

Roger would like to table this given the recent events over the last forty eight business hours.

Expenditures/Encumbrance

Expenditures/encumbrance adjustments for 2007 and 2008. Roger would like to table this to end of meeting.

New Business:

Brookside Terrace Grant

BOS reviewed and discussed response to letter from Atty R. Shepard re Brookside Terrace grant. Tom stated that the BOS are working with Richard Verville and right now the grant application is before his department for his review.

Minutes

Motion made by Tom to accept the meeting minutes of March 10th as written.

Carol second.

Roll Call Vote:

Selectman Gilligan – yes
Selectperson Merrill – yes
Selectman LaFleur – abstained

Motion passed.

Library

AA informed the BOS that she has sent a memo to the Library on their behalf informing them of the default budget and that they have to stay within their numbers of the default budget. BOS is fine with the memo.

Appointments

Motion made by Tom to appoint Mr. Chaput III as the Emergency Management Director.

With a term to expire 4-1-2009.

Second by Carol.

Roll Call Vote:

Selectman Gilligan – yes
Selectperson Merrill – yes
Selectman LaFleur – yes

Motion passed.

Motion made by Roger to appoint Police Chief Shaun Mulholland as Deputy Emergency Director. With a term to expire 4-1-2009.

Second by Carol.

Roll Call Vote:

Selectman Gilligan – yes
Selectperson Merrill – yes
Selectman LaFleur – yes.

Motion passed.

Motion made by Roger to amend motion to appoint Mr. Chaput III as the Emergency Management Director with a term to expire 4-1-2009 pending out come of back ground check.

Second by Tom.

Roll Call Vote:

- Selectman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes

Motion passed.

Motion made by Roger to amend to appoint Police Chief Shaun Mulholland as Deputy Emergency Director. With a term to expire 4-1-2009 pending out come of back ground check.

Carol second.

Roll Call Vote:

- Selectman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes

Motion passed.

Chair Opened to the floor for public appointments to boards;

Jason Tardiff stated that he had been on the planning board for the past year, enjoyed his term and would like to continue serving on the board.

Board Questions:

Q: As a member of the planning board what are some of the things/types of things you get to see on the planning board?

A: Simple things from lot line adjustments, merging lots, or subdivision or developments coming into town. People who want to divide their lots into two and including big developments that want to come into town like a strip mall.

Q: Would you feel that this would be a conflict of interest with you being a contractor here in this community?

A: I would say no because most of my work is done in southern NH and in Mass. I've done ½ dozen jobs in this area in the last year so I don't see that being a conflict at all.

Q: What type of skill sets do you think you bring to this board?

A: Another opinion, another view. I understand a lot about the terms that come up in the meetings so I understand more than the average person about what is being said.

Motion made by Carol to appoint Jason Tardiff to the Planning Board, with a term to expire April 1st 2011. Pending back ground check.

No second.

Motion failed.

Discussion took place about the terms of the planning board and the number of three year terms that was up.

Chair Opened Floor to James Rogers for Appointment to Planning Board

James Rogers expressed his desire to be on the planning board and that his contributions would benefit the town. He served during the time to create the Master Plan and help during the that development.

Board Questions:

Q: What do you think you bring to this board that would benefit the taxpayers of the town of Allentown?

A: Served on the board for 9 years, was apart of the Master Planning, and attended the lecture law series.

Q: What skill sets do you offer?

A: I've Chaired the board for several years, acquainted with the minutes,

Q: If you were placed back on the board at this time are you willing to work co-operatively and cohesively with the other board members in order to provide guidance and assurance that the direction of the board meets the needs of the town?

A: Yes, I could.

Motion made by Tom to appoint James Rodgers to the Planning Board, with a term to expire April 1st 2011, pending satisfactory completion of back ground check.

Roger second.

Roll Call Vote:

Selectman Gilligan – yes

Selectperson Merrill – abstained

Selectman LaFleur – yes

Motion passed 2-1.

Chairman Opened the Floor for Further Public Discussion

Bob Lee asked to speak concerning the Zoning Board. Bob stated that he had been on that board for three or four years.

AA asked questions about term and background check.

Board Questions:

Q: What are some of the things you see on the zoning board?

A: When people build a building to close to a lot line, I hear that. We make a rule that they can leave it where it is. Some times Cliff brings stuff before us, he hasn't so much but other building inspectors have.

Q: Wouldn't zoning be apart of or the type of operation or what the land is actually being used for and not necessarily whether a building is too close to a lot line?

A: That does come before us. If somebody messes up and it's already gone through planning, then they have to come and get us to say it's ok to leave it where it is. The planning board makes the rules and we break them for them.

Q: Any skills sets that you bring to the table that you offer to the town, moving forward to a future board that would benefit the town?

A: I've been in business for 25yrs on my own. I've been on an awful lot of road projects, site, stuff like that. I've learned from a lot of different contractors different things. I

can hear on the planning board and on the zoning I get to see what gets caught down there.

Q: Do you see that there's a conflict of interest of being seated as a member of both boards?

A; No I don't, I don't even work in this town.

Q: You've never done any kind of development in this town?

A: Once or twice in this town and that's it. One of them is sitting right here.

Q: Question clarified about conflict with sitting on both boards.

A: No.

Q: I'm not saying we going to ask you to chose, but if you had to chose one board over the other, zoning and planning, which one would you chose and why?

A: I really don't know I never really gave it any thought.

Chairman asked for motion to have Bob Lee appointed to Zoning Board.
No motion made to appoint Bob Lee to the Zoning Board.

Motion made by Roger to appoint Bob Lee to the Conservation Commission. With a term to expire April 1st 2009.

Tom second.

Roll Call Vote:

Selectman Gilligan – yes

Selectperson Merrill – abstained

Selectman LaFleur – yes

Motion passed.

Mr. Lee asked the BOS why he is not appointed to the Zoning Board. Roger stated that based on the description of what Bob sees as his role or roles as a Zoning Board member is not only do they make the rules they break the rules. Roger sees that as a conflict of interest from his own opinion. That is why Roger made the decision he made. Tom feels that it is time for a change for all the Boards and to bring in fresh blood. Carol asked if Tom was referring to all his friends. Carol then stated she thought this was ridiculous. Tom explained that she could excuse herself anytime she wished. Mr. Lee noted that he has served on ZBA from 2002 – 2007. Roger stated that he appreciated what he has done. Tom agreed with Roger's statement. Roger then stated that by your own omission that you not only make the rules, you break the rules, I see that as a conflict of interest.

Jason Tardiff asked if he could ask the same question and the Chairman opened the floor to Jason. Tom stated that in his opinion that it's time for change in leadership of that board for one and two I'm concern with the apparent conflict of interest of owning a contracting company and being able to vote on site plans that you could ultimately have a financial benefit from, that's why I didn't vote to reappoint you. Jason questioned that we wanted to make a change but that board reappointed someone with 7yrs but that makes no sense. Bob express that it's because somebody complains. Tom tried to explain that Mr. Rodgers doesn't own a business. Mr. Lee said it doesn't matter what I do. Jason stated that it was just an excuse. Tom stated that it wasn't an excuse, that it was his opinion, as Selectman on this board. Jason question if the board new what he did for work. Roger stated that he new what he did, that his primary work was in gas stoves. Roger also stated that Mr. Tardiff also did contracting work and stick builds as well the primary. Jason stated that the board answer was bull and asked how much of his primary work goes through the planning board. Mr. Lee then asked what stories that

Roger had heard. Roger stated that he was not going to get into it with Mr. Lee. Mr. Lee then exclaimed that he was all done with all. Tom asked to have it in writing. Bob said he will have it tomorrow. Howard Komm also gave his resignation, Tom also asked for his resignation in writing.

Motion made by Tom to nominate Roland Martel to the Conservation Commission, with a term to expire April 1st 2010.

Roger second.

Roll Call Vote:

Selectman Gilligan – yes

Selectperson Merrill – abstained

Selectman LaFleur – yes

Motion passed

Motion made by Tom to nominate Armand Verville to the Conservation Commission, with a term to expire April 1st 2009.

Roger second.

Roll Call Vote:

Selectman Gilligan – yes

Selectperson Merrill – abstained

Selectman LaFleur – yes

Motion passed

BOS and Mr. Mark L'Heureux had a discussion with Mark being on the Zoning Board.

Purchase Order

BOS discussed with Chris Roy, Road Agent the purchase order for sterling truck repair. BOS would like to see three quotes in range for replacement. Suggestions and discussion took place with costs and repairs. Chris will get a proposal and bring it back to the BOS next week at the BOS meeting.

Old Business:

Riverside Park Drive

Approve verbiage for response letter to resident on Riverside Park Drive. Kelley will draft a letter for the BOS approval for next week's meeting.

Formal Policy on Requiring Bonds

BOS will table this item until next week.

Flood Letter

AA drafted a letter for the BOS approval to be sent to potential flood victims. BOS added some verbiage. BOS would like the Governor's Office involved helping the residents.

Sansoucy

Tom stated that the BOS received a contract from Sansoucy in regards to the public utility property evaluation. Tom would like the AA to make sure it is accurate. AA stated that it was and the BOS can sign the contract. Contract signed by BOS.

Building Permit

Cliff Jones, Building Inspector would like to have initial building permit fees waived for a resident on Clement Drive that was flooded out.

Motion made by Roger to waive the building application fee not the inspection portion associated.

Second by

Roll Call Vote:

Selectman Gilligan – yes

Selectperson Merrill – yes

Selectman LaFleur – yes

Motion passed.

RECESS

Tom would like to take a recess at 10:56 p.m.

Out of recess at 11:01 p.m.

Abatement Request

Tom stated that there are two abatements being recommended. Tom explained to Roger how abatements are handled by the BOS.

First request for abatement is for Deerfield Road.

Motion made by Tom to approved the abatement request as presented for the home on Deerfield Road.

Carol seconded.

Roll Call Vote:

Selectman Gilligan – yes

Selectperson Merrill – yes

Selectman LaFleur – yes

Motion passed.

Chairman asked to go into non-public session for the second abatement.

Non-Public Session

Motion made by Tom to go into nonpublic session under RSA 91A:3, II, (c). at 11:04 p.m.

Carol second.

Roll Call Vote:

Selectman Gilligan – yes

Selectperson Merrill – yes

Selectman LaFleur – yes.

Back in public at 11:28 p.m. after two non-public sessions.

Tom stated that they denied a hardship abatement do to lack of supporting documents. BOS also signed an elderly exemption.

Resignation Letter

Tom read a resignation letter from Phyllis Parker an alternative member on the Planning Board.

Motion made by Roger to accept Mrs. Parker's resignation.

Carol second, with regrets from the BOS.

Roll Call Vote:

- Selectman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes

Motion passed.

Non-Public Session

Motion made by Tom to go into non-public session at 11:35 p.m. RSA 91A 3, II, (c).

Carol second.

Roll Call Vote:

- Selectman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes

Motion passed.

Roger motion to go back in public at session at 12:13 p.m.

Carol second.

Roll Call Vote:

- Selectman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes

Motion passed.

ADJOURN

Motion to adjourn by Roger.

Seconded by Carol at 12:14 p.m.

Motion passed 3-0.

THOMAS R. GILLIGAN, CHAIRPERSON

CAROL M. MERRILL, SELECTPERSON

ROGER LAFLUER, SELECTMAN