



TOWN OF ALLENSTOWN

SELECTMEN'S OFFICE
16 SCHOOL STREET
ALLENSTOWN, NH 03275
603-485-4276

TOWN ADMINISTRATOR SEARCH

Allenstown, NH (pop. 5000) is seeking a leader with demonstrated municipal finance skills to serve as its first Town Administrator. Allenstown is located midway between Manchester & Concord, NH. The Town Administrator reports to a 3 member Board of Selectmen; oversees a \$5.1 million budget and fulltime public service departments. The successful candidate must be experienced in municipal operations, finance, human resources and creative community problem solving. Strong interpersonal and written/verbal communication skills are a requirement. A Bachelor's degree (Master's degree preferred) and 7- 10 years municipal management experience is required. Salary range is \$55-\$65,000 DOQ. EEOE. Additional information can be found at:

www.municipalresources.com/career.html.

DEADLINE: January 20, 2010

ELECTRONIC CORRESPONDENCE PREFERRED:

recruitment@municipalresources.com

Resumes, in confidence, to:

Allenstown Town Administrator Search
Municipal Resources, Inc.
120 Daniel Webster Highway
Meredith, NH 03253