

**TOWN OF ALLENSTOWN
SELECTMEN'S OFFICE
16 SCHOOL STREET
ALLENSTOWN, NH 03275**

Sandra A. McKenney, Chairperson for the Board of Selectmen, opened the meeting at 6:02 pm. Present at the meeting: Sandra A. McKenney, Chairperson; Thomas R. Gilligan, Selectman will meet at the Solid Waste Facility at 6:30 p.m. Carol Merrill, Selectperson; Kelley Collins, Administrative Assistant, Mark O'Clair

Non-Public Session

Motion made by Sandy to go into non-public session at 6:03 p.m. under RSA 91-A: 3 II (c) Carol seconded. Motion passed. 2-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes. Chairperson McKenney made a motion to go back into public session at 6:11 p.m. Non-Public minutes to be sealed. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes.

Motion made by Sandy to appoint Mark O'Clair to the Zoning Board. Term to expire July 1, 2008. Carol Second. Motion passed 2-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes.

Background Checks

Motion made by Sandy to shred the backgrounds checks after the person is or is not appointed. Carol seconded. Motion passed 2-0.

Planning Board Room

Kelley informed the Board that James Rodger has cleaned his personal belongings out of the Planning Board. AA has a list of the items taken out.

Metes and Bounds

AA informed the Board that she has received the metes and bounds back from JE Belanger. AA stated that she feels Town counsel should draft a letter to the owner saying that we would like a restricted easement, as required by NHDES.

Recess

Sandy motioned to recess at 6:24 p.m. to tour the Solid Waste Facility, will return by 7:30 p.m. Carol seconded. Motion passed 2-0.

Tour of Solid Waste Treatment Facility

The Board of Selectmen and the Sewer Commissioners along with SWTF Superintendent, Dana Clements, Engineer Michael Trainque, resident and Budget Committee Member Larry Anderson, Parks & Recreation Commission Chair, Carl Schaeffer and AA, toured the SWTF.

Reconvene Meeting

BOS reconvened the meeting at Town Hall Meeting Room at 7:30 p.m.

Sewer Commissioners

Sewer Commissioners came back to meet with the BOS. Diane Demers Tax Collector asked Dana Clement, Supervisor if she would be having the sewer rents and lien process back to her. Dana stated right now it will remain at the Sewer Department. Sandy stated that the BOS received a letter from Mr. Trainque that there were concerns about the proposed Ferry Street Boat Ramp/Fish & Game project about a high pressure gas line. Considerable discussion took place in regards to the expansion project. The Board and Sewer Commissioners also discussed the expansion and possible bond issue at great length and everyone is in agreement that there is a need for extensive public informational meetings.

Letter

BOS discussed a letter from Mr. Tigges in regards to a non-public session over the application of land use regulations in his neighborhood. Administrative Assistant does not believe that there are any grounds in RSA 91-A:3 to hold this meeting in non-public session. AA will write a letter and explain this. Mr. Tigges is still welcome to come before the Board on 5/14/2007.

Casella Waste

Casella Waste put a thirty yard roll off dumpster in the Allenstown landfill, for demolition debris and agreed to pull it when it is full, at no charge to the Town. This was the arrangement that Jim Boisvert made with Casella. Mark Boisvert, acting Road Agent would like this formalize in writing. AA asked members of the Planning Board who were present (Bob Lee, Jim Rodger and Chairperson Sandra McKenney) if this could be included in their notice of decision from the Planning Board. Bob Lee stated the notice was done at a prior meeting they are only coming back before PB to file mylars with them.

China Mills

BOS reviewed and signed a letter that Joyce McKay put together in regards to a grant for China Mills.

CTAP

Sandy asked Jim Rodger about CTAP. Jim stated that it is progressing and that there will be more meetings with the communities over the next three years. Jim will find out about the grant and suggests working with Sharon Wason from Central NH Regional Planning Commission (she has an appointment with the Board on 5/14).

April Flood

Sandy stated with current spending freeze and the April Flood, and not knowing the expenses that are coming from the flood, the BOS should be a little sterner with spending. Tom stated that if the BOS come up with any modifications to the existing policy it should be applied to all departments. Tom asked if the Town has a date when all the expenses for the flood have to be reported to the Board from each department head. AA stated that she has not heard from FEMA yet so no.

Bills

BOS and AA discussed bills. Tom asked AA for a copy of the late notice when it comes in from Howard Fairfield. Tom would also like a copy of the purchase order.

Capital Reserve

Motion made by Sandy to transfer money from the Landfill Capital Reserve in the amount of \$588.00 to the Town account. Carol seconded. Motion passed 3-0.

Motion made by Sandy to transfer money from the Police Department Cruiser Capital Reserve in the amount of \$175.95 to the Town account. Carol seconded. Motion passed 3-0.

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Permit Fees

Permit to operate Mobile Home Park from Holiday Acres is now paid. Motion made by Sandy to accept the fee. Carol seconded. Motion passed 3-0.

Permit to operate Mobile Home Park from Chroniak is now paid. Motion made by Sandy to accept the fee. Carol seconded. Motion passed 3-0.

Permit to operate Mobile Home Park from St. Germain's is now paid. Motion made by Sandy to accept the fee. Carol seconded. Motion passed 3-0.

Permit to operate Mobile Home Park from Bear Brook gardens I is now paid. Motion made by Sandy to accept the fee. Carol seconded. Motion passed 3-0.

Firewood

Mr. Apt donated four cords of firewood to the residents of Riverside Park Drive to help them dry out their basements after the flood. Mr. Apt is looking for Selectmen to sign off on a no charge invoice, for tax purposes. He donated \$1,160.00 in firewood, also delivery. BOS will sign the invoice.

Dam Meeting

BOS and AA discussed the dam meeting that will take place on May 14th at 1:00 p.m. at the Police Station Conference Room. Selectperson Merrill will attend.

Pre-Disaster Mitigation

The AA and Police Chief noted that we will hold a public hearing on pre-disaster mitigation grant monies available on June 18, 2007 at 6:30 p.m. at AES.

Lease

AA stated that the Police Department retired one of the leases on a cruiser.

Retired

AA stated that Police Chief Mulholland is now retired from the Army National Guard.

OHRV

Police Chief Mulholland met with the BOS to discuss a letter he will be sending out to Fish and Game. Chief stated that a bill passed which takes the money from the licensure of OHRV which has been earmarked for OHRM patrol and enforcement to fund the operating budget of NH Fish and Game. Now there is no funding for PD to perform OHRV patrols. There will not be field patrols anymore; Chief stated that there are no resources.

Non-Public Sessions

Motion made by Sandy to go into non-public session at 10:03 p.m. under RSA 91-A: 3 II (c) Carol seconded. Motion passed. 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes. Back in public session at 10:11 p.m.

Motion made by Sandy to extend the tax deed date for a resident until August 31st. Carol seconded. Motion passed 3-0.

Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

Motion made by Sandy to go into non-public session at 10:12 p.m. under RSA 91-A: 3 II (e) Carol seconded. Motion passed. 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes. Back in public session at 10:20 p.m.

Motion made by Sandy to seal the minutes of 10:20 p.m. Carol seconded motion passed 3-0.

Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

Motion made by Sandy to go into non-public session at 10:21 p.m. under RSA 91-A: 3 II (c) Tom seconded. Motion passed. 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes. Back in public session at 10:26 p.m.

Motion made by Sandy to seal the minutes of 10:26 p.m. Carol seconded motion passed 3-0.

Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

Motion made by Sandy to go into non-public session at 10:28 p.m. under RSA 91-A: 3 II (c) Carol seconded. Motion passed. 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

AA Open Session

Since the Non-Public Session involved an employee of the Town Hall's complaint against the Administrative Assistant, she requested an open meeting.

Selectman Gilligan made a motion to leave Non-Public Session at 10:30 p.m. at AA's request, Selectperson Merrill seconded. Motion passed. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Selectperson Merrill stated that an employee phoned her to complain that when David Jodoin was the AA they never knew what was said at the BOS meetings and they weren't interested and Selectperson Merrill guesses Kelley must tell them everything and they do not want to be involved in all the stuff that goes on. Kelley re-stated the complaint that the employees are upset that she tells them too much. Selectperson Merrill stated, "I guess that's what it is". Kelley noted that when she started here employees complained to her that they didn't know what was going on and nobody told them anything and they disliked that. She does not share information about anything that is not done in open public meeting. In addition, one employee noted that the previous AA worked in the office with the door closed and did not come out to intervene when staff was dealing with irate taxpayers. Chairperson McKenney stated that she knows for a fact that Administrative Assistant Jodoin always came out to intervene. That employee actually told AA that she likes this better. Carol noted that she was shook by this call, that the employees wanted her to come down and she couldn't because she was busy at her job.

Kelley doesn't have an issue with not discussing issues with employees but if that is how the Selectmen want it, she asks that they honor that too. AA described an incident that took place on Friday, without getting into too much detail, one of the Selectmen called an employee on Friday (when AA was out of the office at a meeting) and got that employee back involved in all of this. That is a big part of why Selectmen Merrill got the phone call she got Friday morning. If that person (Selectperson) had taken that up with other Board members or even with the Administrative

Assistant the employees would not have been involved. So AA feels that if the Board is going to accuse her of that then certainly you need to look to yourselves. Chairperson McKenney noted that she was upset on Friday and AA understands that she was upset and why she was upset.

Kelley notes that there also seems to be a misunderstanding here about her giving information to Selectmen at different times. Kelley noted that she is looking each Selectman in the eye and telling them that she does not call anyone of the Selectmen and tell them anything off the cuff. Each Selectman is notified either at the same time by email or one after the other in phone calls. Instead of calling her and asking her if she did something or did not do something. She gets accused of wrong doing without the benefit of the doubt.

Kelley noted that she can't become a better manager if she isn't aware of these issues. Tom stated that if there is a staff member making a complaint that he would like it in writing. If this is a real complaint then our policy has been to get these in writing. Sandy and Carol do not need it in writing. Tom stated that they don't want anything in writing you like to hide it off the tape, under the table and behind closed doors. AA is not making that accusation she feels that they got what they think is a legitimate complaint about her to her and she will take it to heart and there will be no retaliation, but it is public information and she is not going to hide it. Every Tuesday morning employees ask about BOS meeting and they are public so she will continue to answer their questions.

AA also stated that if this is a disciplining action to be put in her file then she would like it in writing, so she can respond in writing.

Emails

BOS discussed attaching emails to minutes or not. Selectman Gilligan handed a string of emails printed from his computer encompassing roughly 5/2, 5/3 and 5/4/2007 to be appended to the minutes of tonight's meeting. Chairperson McKenney and Selectperson Merrill do not believe this is necessary.

Motion made by Sandy to attach the emails of May 2, May 3, May 4, (three sets) to the minutes of tonight's Selectmen's meeting. Carol seconded. Tom - yes, Carol - no, Sandy - no. Motion failed 1-2. Tom asked before he makes a mistake, by releasing those email if asked by the newspaper, could he release them. AA stated that he needs to call Town Counsel. Sandy asked Tom why he would want the emails in the newspaper. Tom stated that if the paper were to call him and ask him what they were about. Sandy asked Tom if he would like some of these emails in the newspaper. Tom stated absolutely. Tom stated that he is very upset at what was said to public employees of this Town. He notes that he represents this entire town not just the BOS.

Motion made by Sandy to stop all emails from the Board of Selectmen. Informational emails from AA only. BOS will not respond to these emails, if a response is necessary BOS will respond with a phone call. Carol seconded. Motion passed 2-1. Sandy yes, Carol yes, Tom no.

Minutes

Motion made by Sandy to accept non-public minutes of April 30, 2007 @ 9:20 p.m. Minutes will be sealed. Carol seconded. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

Motion made by Sandy to accept non-public minutes of April 30, 2007 @ 9:28 p.m. Minutes will be sealed. Carol seconded. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

Motion made by Sandy to accept non-public minutes of April 30, 2007 @ 9:44 p.m. Minutes will be sealed. Carol seconded. Roll Call Vote: Chairperson McKenney – yes; Selectman Gilligan – yes; Selectperson Merrill – yes.

ADJOURN

Motion to adjourn by Sandy. Seconded by at 10:56 p.m. Motion passed 3-0.

SANDRA A. McKENNEY, CHAIRPERSON

CAROL M. MERRILL, SELECTPERSON

THOMAS R. GILLIGAN, SELECTMAN