

**TOWN OF ALLENSTOWN
SELECTMEN'S OFFICE
16 SCHOOL STREET
ALLENSTOWN, NH 03275**

Sandra McKenney, Chairperson, opened the meeting at 6:30 pm. Present at the meeting: Carol Merrill, Selectperson; Thomas R. Gilligan, Selectman, Kelley Collins, Administrative Assistant, Present in the audience: Larry Anderson, resident and Road Agent, Chris Roy

Catch Basins

Road Agent Chris Roy met with the BOS to discuss catch basins on Turnpike Street. Chris stated that he received a price to change out a catch basin on the corner of Turnpike for \$28k. Chris stated that they would have to run a pipe from Big Jim's to the new culvert. State gave permission to run pipe and drainage to their new catch basin. State thought that the pipe was old and abandoned. Chris stated if the Town could come up with the money now then it would save on paving. Chris informed the BOS that he spoke with Advance Paving to do the excavating. If the Town does not do this now it would cost the Town a lot more money down the road. BOS will get back to Chris.

Chris also informed the BOS that the dozer needs new tension springs and that he does not have the money in his budget. The price for a set is \$2248.00. He needs (2) one on each side.

Chris informed the BOS that a resident on River Road approached him and was wondering if the Town would pick up wood from his property that is not usable. Tom stated if you do it for one then you should do it for all residents. BOS is not in favor of this. Larry Anderson stated that he knows of someone that would do this, but would charge.

Tom asked Chris when he sees Advanced Excavating to let them know that they did a great job on Deerfield Road.

ATV Club

AA informed the BOS that Rick Lacourse called and told AA that the ATV club received a grant to put in four culverts on Chester Turnpike in Hooksett and that they need the gates opened on Saturday morning. Motion made by Tom to allow access into that part of Hooksett off of Chester Turnpike starting at 9:00 a.m. Saturday morning and Monday, Tuesday and Wednesday morning at 7:00. P.D. will be in charge of unlocking and locking the gate. Carol seconded. Motion passed 2-1. Roll Call Vote: Chairperson McKenney – no; Selectman Gilligan – yes; Selectperson Merrill – yes.

Larry Anderson volunteered to open and unlock the gate on Saturday. AA will check with Police Chief first.

Resident

A concerned resident met with the BOS to discuss a neighbor. The resident just found out that there is a sex offender living next to her. Chairperson stated that there is a neighborhood watch group and that their goal is when school is in session there are people standing on the corners watching the children get to their destination. Police Chief is well versed and is watching other Towns as to what they are doing on this issue. Resident is looking for a Town ordinance on sex offenders. Tom stated that there are three ways to go about this.

1. Petition with 25 signatures presented to the BOS then this will go on to the Town warrant in March.
2. BOS can decide that they want to come up with an ordinance and they can place it on the Town warrant for March
3. Go to the Planning Board who sets ordinances and ask them to consider drafting creating and putting a warrant article on the ballot.

Considerable discussion took place.

AA noted that even if ordinance is approved by Town meeting, if courts were to find these types of ordinances unconstitutional it would then be unenforceable by the Town

Riverside Park

BOS reviewed letter from resident Denis Meuse regarding water problem and responses from the Town. AA gave update on all letters. Tom would like to ask Mr. Meuse to come in and speak with the BOS. AA drafted another letter to send off to Mr. Meuse. BOS would like the Town Attorney to review letter before it gets mailed to Mr. Meuse.

Assessment

AA drafted a response letter for BOS signatures to send to Mr. Roger LaFleur regarding his property assessment. BOS reviewed the letter with some corrections it will be mailed to Mr. Lefleur.

Budget Sheets

AA will print budget sheets for next week's budget work sessions. Chairperson would like a call when expenditure sheets are printed.

Cleaning Position

Discussion took place on filling the cleaning position at Town Hall. Tom is not in favor of filling any empty positions, if this has to do with this year's budget year he is not in favor of this. AA asked what we would do about cleaning restrooms for four months.

Mobile Home Agreement

Town Attorney drafted a letter of agreement between Town and Park owners to be taken by tax deed, for mobile homes. BOS would like the Parks to review the agreement.

LGC Volunteer Award

Tom indicated that he does not want to sign the volunteer award form. Sandy will wait for Diane (tax collector) to get back from vacation and ask if she would sign. LGC requires three elected officials.

Hardship Abatement Letter & Application

AA gave BOS a list of names that were affected by the flood. BOS approved a letter for hardship property abatement and application for victims of 4/2007 Nor'easter.

Budget Committee

Chairman of the Budget Committee, David Eaton, is looking for a rep from the BOS to serve on the budget committee. He will be sending a memo. Sandy stated that something has to be done and she is suggesting that the budget meetings be held on Monday and all the BOS will be there. Sandy would like AA to email David and let him know that none of the BOS can meet on Thursday's and would like him to change their meeting nights to Monday.

BOS also discussed the Bond issue in regards to the Sewer.

FEMA

AA stated that to-date monies received from FEMA are: \$42,582.12 & \$7,482.90

Discussion took place in regards to FEMA monies and Deerfield Road as to catch basin's and culverts. Road agent and Building inspector will go and take a look.

CNHRPC

Sandy received a letter from Sharon Wason, CNHRPC and would like to schedule a brief meeting to discuss various projects and activities from the past year and to update you on changes in the State and regional transportation plans. BOS talked about a fee schedule to tie into the capital improvement plan which is good for five years. To do a fee schedule it would cost \$10 – \$15 thousand. BOS would like to meet with Sharon on September 17th at 7:00 p.m. Discussion took place about the CTAP grant for 15k this year, and possibly 15k for next year. This also will be discussed with Ms. Wason.

Minutes

Motion made by Sandy to approve the minutes of 8-13-2007. Carol seconded. Motion passed. Motion passed 2-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes' Selectmen Gilligan – abstained.

Complaint

Tom informed the BOS that he received a complaint letter from a resident. BOS reviewed the letter. Sandy would like to refer the letter to Chris Roy, Road Agent and ask Chris to resolve this. Chris will report back to the BOS on the outcome.

Hooksett Banner

Sandy asked Tom for Police Chief if he would want to set up a meeting with DEA in regards to the misrepresentation that the Hooksett Banner had put out in regards to the METH lab in Allenstown.

MS4

AA stated that she has just finished putting together the MS4 that is due September 1st, 2007. This is one of the documents needed to set the tax rate. AA also stated that she got the extension for the MS1. Discussion took place.

NH Retirement Audit

Chairperson asked AA if the NH retirement audit was complete. AA stated it was and took her 2 ½ hours.

Blasting Ordinance

BOS received a request from a resident wanting to know if the Town had a blasting ordinance. Sandy stated the Fire Chief was going to put together the blasting ordinances, or get a copy from Hudson. BOS have not received this as of yet. AA will send an email to the Fire Chief to remind him.

Ambulance

BOS and Pembroke BOS will meet with Tri-Town at Allenstown Town Hall on September 12 at 6:30. Sandy thought that AA stated Pembroke would not sign the municipal agreement. Considerable discussion took place. AA stated that as of July 1st 2008 Hooksett will be pulling out.

US 3 Corridor

Jim Rodger sent a letter to the BOS stating that he is willing to volunteer his time as an alternate member to the US 3 corridor study. AA will send a letter of response stating that it is okay to attend as an alternate member.

Town Attorneys Letter

Discussion took place in regards to a response for Tom from the town attorney, in regards to RSA 91-A with respect to providing meeting minutes of Selectman's meetings, either by tapes or digital.

Non-Public Session

Motion made by Sandy to go into non-public session at 9:39 p.m. under RSA 91-A: 3 II (b) Carol seconded. Motion passed. 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes, Selectman Gilligan – yes. Motion made by Sandy to go back into public session at 9:44 p.m. Carol seconded. Motion passed. 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes, Selectman Gilligan – yes.

Motion made by Sandy to seal the non-public minutes. Carol seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes, Selectman Gilligan – yes. Letter will be sent out to Mr. Fowler in regards to his employment.

Peer Review

AA asked the BOS if they have received her email in regards to asking the employees to evaluate her. (Upward evaluations) and also having other Dept Heads evaluate her (peer review) Carol and Tom are in favor of this. Sandy does not want to put the employees through this.

AA stated that her evaluation was the worst evaluation that she has ever seen and the employee still has a job. AA is asking that the employees fill out an evaluation recommended by the LGC.

AA would like Carol to be the one to pass out the evaluations and collect them. BOS will do a summary of what is written from AA's peers and the employees. AA will get the results.

Motion made by Tom to approach AA peers and subordinates and appoint Carol to pass out the evaluations. Carol seconded. Motion passed. 2-1. Roll Call Vote: Chairperson McKenney – no; Selectperson Merrill – yes, Selectman Gilligan – yes.

ADJOURN

Tom motion to adjourn at 9:55 PM. Carol seconded. Motion passed 3-0.

SANDRA A. MCKENNEY, CHAIRPERSON

CAROL M. MERRILL, SELECTPERSON

THOMAS R. GILLIGAN, SELECTMAN