

**TOWN OF ALLENSTOWN  
SELECTMEN'S OFFICE  
16 SCHOOL STREET  
ALLENSTOWN, NH 03275**

Sandra McKenney, Chairperson, opened the meeting at 6:30 pm. Present at the meeting: Carol Merrill, Selectperson; Thomas R. Gilligan, Selectman, Kelley Collins, Administrative Assistant, Present in the audience: Police Chief Mulholland, Roger LaFleur, Robin McAfee, Richard Lamarche.

**Assessment**

Resident Roger LaFleur met with the Board to discuss his concerns over his property assessment. Mr. LaFleur stated that he would like to see something done, as far as taking care of the fact that this current assessment company made an error with his assessment and that he would like an apology from the BOS. Mr. LaFleur asked that the BOS have someone audit the assessment firm's work. Mr. LaFleur left the meeting at approximately 6:40 p.m.

AA explained Mr. LaFleur's assessment folder to the BOS should they receive any questions from him. She noted that there is no one really qualified to audit the Assessor's on the Town Hall Staff, including her. In addition, she questioned the need for that audit as the NH Department of Revenue Administration just certified our assessing practices. If there were egregious issues with a majority of our assessments there would be a lot more abatement requests filed and a lot more cases going before the BTLA.

**Appointment**

Motion made by Sandy to appoint Suzanne "Cami" Baker to the Zoning Board of Adjustment Committee. Expire April 1, 2009. Carol Seconded, Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan - yes

**Background Investigations**

AA would like a policy on background checks as far as keeping the paper work in her active files. AA would like to seal and lock the paper work upstairs in a locked draw. BOS is in agreement with her archiving the background check documentation.

**Tax Deeds**

AA informed the BOS that the Town took two properties by tax deed. Mobile Home Park signed an agreement to get rid of the mobile homes located at 29 Hillside and 7 Laurel. AA asked the Board to sign the deeds transferring those properties to the Park.

Motion made by Sandy to deed ownership to the Old Towne Home Owners Cooperative for both properties. Carol seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

**Abatement**

AA explained that 10 Edgewood is on the Town's tax deed list. The Board agreed to an extension with the owner through, August 31, 2007. Taxes were not paid. The Mobile Home Park has already gone to court and received a Writ of Possession. AA noted that the Park has submitted a written request for the abatement of taxes so they can remove the mobile home and let someone else bring a new/used home onto that lot.

Motion made by Sandy to abate the taxes on 10 Edgewood Drive. Carol seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

### 2008 Department Budgets

BOS and Departments Heads reviewed their 2008 budgets with discussions.

Tom stated that he feels the Town should not use the current assessment company and is not happy paying that company \$56 thousand. Sandy stated that nothing can be done about it this year. That maybe early next year they can send it out to bid.

Tom does not approve of the Library budget as far as the dental and health insurance.

### Status Reports

Sandy asked the department heads about the status of projects going on for the town. Department Heads will start putting this in writing, giving the BOS a monthly report which will be due the 5<sup>th</sup> of each month.

BOS discussed what they wanted in their status report from the Department Heads.

### Minutes

Motion made by Sandy to accept the meeting minutes of 8/20/07 as amended. Carol seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes. *Strike from the minutes. **Hooksett Banner**, Police Chief was concerned with the email that Selectman Gilligan had sent him. The email asked Police Chief if that was what he actually said to the Hooksett Banner.*

Motion made by Sandy to accept the meeting minutes of 8/27/07 as amended. Carol seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes. *Corrections under **Jasper Drive** page 1 add BOS signed the paper work and page 1 under **Blasting** add Fire Chief will get a copy of Hudson NH blasting ordinance for the BOS to review.*

Motion made by Sandy to accept the meeting minutes of 8/28/07 as amended. Carol seconded. *Under **Recreation** take out Robin McAfee and add her to the audience also add **Clean Up Day** no one signed up so the mops were not picked up from the Town Hall.*

Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan - yes

Motion made by Sandy to accept the meeting minutes of 8-29-07 as amended. Carol seconded.

*Correction under **Planning Board** add P.B. will give AA two dates.* Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Motion made by Sandy to table the 9-04-07 meeting minutes. Carol seconded. Motion passed 2-1.

Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – no.

### Volunteer Day of Caring

AA stated that there will be a volunteer day at Whitten Street Park and she presented the BOS with a list of volunteers. This will take place on 9-12-07. They will be cleaning up the building and painting the Boys and Girls Club's new building. Tom asked if the group sponsoring this has been background checked. Police Chief noted that the painting will take place during the day while the kids are in school and the Rec Center is empty. The volunteers will not have contact with the children.

Motion made by Sandy to approve the volunteer day of caring on 9-12-07 at the recreation center and to approve the volunteer list under the Town's insurance. Carol seconded. Motion passed 2-1. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – no.

### NH Championships

Sandy stated that she received an email from Palmer Jones, Regatta Director. Palmer would like to use the boat ramp for the NH Championships on Oct 13, 2007. This will be in conjunction with using Memorial Park. Motion made by Sandy to allow the use with the stipulation that they hand carry the boats and no trailers allowed there is a missing slab in the ramp. They will take full responsibilities for any problems with their boats. Carol seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan - yes

**Fish and Game**

AA informed the BOS that Chief Mulholland received a request from Fish and Game to have the BOS reiterate their commitment to the boat ramp project. AA prepared a letter for the BOS signatures outlining that they are still committed to the project and the Board signed the letter.

**Dennis Meuse**

Sandy asked what the status was with the Meuse case, nothing new at this time.

**Agreement**

Sandy asked if the BOS had finalized the agreement with the Park owners. AA received a call from Betty St. Germain who had concerns that it would not be in their best interest to sign the contract, where their park is so small. But Mrs. St. Germain also noted that in thirty years they have never had occasion to need such an agreement either.

**China Mills**

Sandy stated that Joyce McKay would like to know if any legal questions come before the China Mills project could she call the Town Attorney. Sandy informed her it would be \$100.00 an hour. Sandy told her that she would ask the Police Chief if he is okay with Joyce asking the town prosecutor legal questions should any rise, then Sandy will bring it before the BOS. Selectman Gilligan pointed out that he is not in favor of that arrangement as Mrs. McKay stated during her discussions of this grant that no matching funds would be required of the Town. Selectman Gilligan feels that using Town labor is a cost to the Town.

**Buyout Grant**

Police Chief spoke with Senator Barnes this weekend about the "Buyout Grant". Chief emailed the BOS to inform them of the conversation. Senator Barnes suggests that the BOS, Sue Beauchesne and himself schedule a meeting with the Governor to propose the state provide the 25% match for this grant. Chairperson McKenney will call Senator Barnes to set up a meeting with the Governor.

**Paper Recycling**

Chief stated that he spoke with Phyllis and Tom Irzyk. The ARD School is interested in trying the paper recycling pilot program that the PD has started. Chief needs to provide a dumpster like we presently have at Town Hall and the PD. Chief needs approval from the BOS to start this process.

Motion made by Sandy to give the go ahead for Police Chief to start the recycling project at ARD. Carol seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan - yes

**Employment**

Chris Roy, Road Agent asked the BOS if he could advertise for a full-time laborer/truck driver. BOS gave Chris the go ahead to start looking. The notice will be posted around town, on the public boards in front of Town Hall and the Police Station and advertised in the Concord Monitor.

**River Road**

Chris informed the BOS that he is getting phone calls in regards to the condition and potholes on River Road, in front of the State shed. Chris stated that to fix the road the right way it should be shimmed and overlay. Chris spoke with Bill Gelinis and was given a quote of \$1,600.00 to fix the road. Sandy asked if FEMA money could be used, AA stated that it our original request for 2007 was for a different section of River Road, but if there is money left from other small projects we can use it in other places.

**Non-Public Session**

Motion made by Sandy to go into non-public session at 8:30 p.m. under RSA 91A3II (a), Carol seconded. Roll call: Sandy – Yes, Carol – Yes, Tom – Yes.

Motion by Sandy to go into public session at 8:50 p.m. Carol seconded. Roll Call: Sandy – Yes, Carol – Yes, Tom – Yes.

Motion made by Sandy to seal minutes. Carol seconded. Roll Call: Sandy – yes, Carol – yes, Tom – yes.

**Court Date**

Chris informed the BOS that he has a court date in October in regards to his old job.

**Wing Road**

AA stated that there is public hearing on 9/17/07 in regards to Wing Road numbering.

**Personnel Policy**

BOS and AA made changes to the personnel policy in regards to the permanent part time position. BOS will sign the new policy on September 24<sup>th</sup>.

**Ambulance**

There will be a joint BOS meeting with Allenstown and Pembroke on Wednesday September 12, 2007 at 6:30 p.m. in regards to the ambulance and the possibility of entering into some kind of intermunicipal agreement. AA will call local government and ask them if the Town is required to provide ambulance service. Considerable discussion took place.

**ADJOURN**

Sandy motion to adjourn at 9:50 P.M. Carol seconded. Motion passed 3-0.

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SANDRA A. MCKENNEY, CHAIRPERSON

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CAROL M. MERRILL, SELECTPERSON

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THOMAS R. GILLIGAN, SELECTMAN