

**TOWN OF ALLENSTOWN
SELECTMEN'S OFFICE
16 SCHOOL STREET
ALLENSTOWN, NH 03275**

Sandra McKenney, Chairperson, opened the meeting at 6:30 pm. Present at the meeting: Carol Merrill, Selectperson; Thomas R. Gilligan, Selectman, Present in the audience: Police Chief Mulholland, James Rodger, Sewer department, Roland Martell, Chris Roy, and Cliff Jones.

Public Hearing

Sandy opened the public Hearing in accordance with RSA 31:95-b, III (a), to accept a NH Highway Public Safety Grant in the amount of \$10,950 for a radar display trailer. Open at 6:31 p.m.

Discussion: James Rodger stated that this should also slow down the septic trucks. Trailer will be shared with Pembroke. Funding will be from the State and the septic project.

Sandy closed the public hearing at 9:00 p.m.

Motion made by Sandy to accept the NH Highway Safety Grant in the amount of \$10,950. Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

After Action review

Chief Mulholland stated that another meeting will take place on December 4th.

School Board Letter

BOS and Police Chief reviewed and discussed a letter from AES principal regarding police presence in school zone and Chief's response. See attached to minutes.

Public Hearing

Sandy opened the Public Hearing in accordance with RSA 466:31 at 7:45 p.m. the Board will review discuss and vote on changes to the dog licensing and failure to restrain fines.

Discussion: Police Chief stated the legislature has amended the statutes with regards to the amount that can be charged as a fine for violation of the Dog statutes effective on January 8, 2008. Chief suggest that the BOS should adopt RSA 466:31 with regards to the regulations concerning the licensing and restraining of dogs as amended by the 2007 New Hampshire State legislature as the Allenstown Town Ordinance regulating the licensing and restraining of dogs. The ordinance to take effect on January 1, 2008 fine fees can be obtained at the Allenstown Police Department.

Sandy closed the public hearing at 9:01 p.m.

Motion made by Sandy to accept the new fees with an effective date of January 8, 2008. Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Carol would like a copy of fees given to each resident when they register their dog.

CEO

Cliff Jones, Code Enforcement Officer met with the BOS to discuss a call he received from the Police Chief that the property on 64 Chester Turnpike had been a banded. Cliff check out the property and trash was inside and outside, also a slider had been left opened and a gas smell was coming from the residence. Cliff made a call to the Fire Department who made entry and shut all the propane off. The mortgage company that bought the property site unseen will do the cleaning of the property.

2008 Police Budget

Motion made by Sandy to open the 2008 Police budget. Carol seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Motion made by Sandy to change the dispatch line of 50,000 to 40,500. With a new bottom line on \$778,155 also increased due to a 27 pay period in 2008. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Letter will be sent to Bob Lee, Chairman of the ZBA, in regards to \$3,000 be taken from the ZBA budget to be used o pay the Grant Writer for the Buy-Out Program/

Minutes

Motion made by Sandy to table the BOS meeting minutes of 11-05-07. Tom seconded. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Mr. Robert Tigges

Mr. Tigges was not in attendance so the BOS proceeded with regular business.

Road Agent

BOS met with Chris Roy, Road Agent to discuss the transfer station disposal fees. Attached to the minutes are the new fees for 2008. Motion made by Tom to change the permit fees from \$5.00 back to \$1.00 dollar. Effective January 1, 2008. Carol second. Motion passed. 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Discussion also took place for a part time position at the transfer station on Saturdays.

Chris also stated that leaves will be picked up if they are in paper bags only.

Woodridge Estates

Sandy stated that Town Counsel has sent Donigian a letter stating that he has until December 3rd to complete outstanding items in Nobis's report of November 7, 2007. If items remain incomplete the Planning Board will determine at the December 5, 2007 meeting to either begin the process of revoking the subdivision approval once again or refer the matter for enforcement to the Board of Selectmen including execution against the cash security they have posted for the completion of the project.

Discussion also took place with the trash removal at Woodridge Estates. Trash removal will stay the same for now.

Complaint

BOS met with Robert Tigges regarding a complaint about a resident. He spoke of junk vehicles on his neighbor's property. Mr. Tigges stated that there is a cease and desist order. Code Enforcement stated that the neighbor has come into compliance. Sandy stated that at this time the neighbor is in compliance and the BOS can not do anything about this. Sandy stated that the BOS will go and view the property.

Secretary

Police Chief Mulholland introduced the new PD evening secretary to the BOS. BOS welcomed Mike Huling aboard.

Sewer Department

Discussion took place with the Sewer Department and the BOS regarding the warrant article for the proposed bond issue. Discussion took place in regards to how and who should pay for the expansion.

Discussion: Resident Armand Verville presented a spread sheet that he had done picking out some addresses that were not on the sewer system and some that were and how the taxes would be affected. Mr. Verville feels if tax payers paid more the 10% of the sewer expansion there is no way that the Town would ever be able to get back the money from available commercial property to be developed.

Sandy stated that Senator Barnes would like to meet the Sewer Commission, BOS and NHDES to discuss grants for the Sewer. Sandy handed out a revised warrant article to the Sewer Department and residents that were present. The change was: "All funds received from the disposal of private septic at

the sewer plant after deducting the actual cost of disposing of the private septic shall be applied to payment of the cost of the bond.

Tom stated after the Sewer departments next board meeting he would like an email or letter informing the BOS the Sewer's final stance is on this, so the BOS can at lease move this to the next stage which is take a vote. This will then give the Sewer enough time to defend it in front of the Budget committee.

James Rodger would like all correspondence to the Sewer department in writing by mail then a call to Andrea the secretary for the Sewer department.

OAMH

Motion made by Sandy to accept the warrant article for the OAMH in amount of \$2,500. Carol seconded. Motion passed. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Mr. Verville would like to add money to Gov. Building for electricity. Mr. Verville will meet back on the November 26th to give the BOS figures for the 2008 budget.

Grant

Police Chief, Laura Sc and the BOS discussed looking for soft matches and money match for the buy out grant. This land will be the biggest Conservation land that the Town of Allentown will own. Chief stated taking monies from the Conservation Commission for the grant.

As of today there is not a Conservation commission for the Town. It was mention that the BOS appoint themselves as the Conservation Commission. AA contacted Town Counsel and he strongly recommends against this. Sandy will contact counsel and have him put it in writing why not.

Sted Holton and Town Hall Employees

Resident and Budget Committee member Sted Holton and Town hall employees met with the BOS to discuss concerns and issues with the AA. Sted stated that town residents are not happy coming into town hall due to the attitude that they get from the AA. Each employee has had an altercation with the AA and all employees are presently working in a hostile work environment. BOS will meet with Town Counsel to further discuss this issue.

Numeric Tally

BOS discussed numeric tally of budget recommendations. Sandy always believed that the residents should know how many votes for or against an article. Tom and Carol would like to wait.

2008 Legal Budget

Motion made by Sandy to open the 2008 Legal budget. Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Motion made by Sandy to raise the legal line up \$5,000 per Town Counsel recommendations for a total of \$30,000. Carol second. Motion passed 2-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – no.

Resignation

BOS received a letter from Phyllis Parker stating that she will resign as record clerk from the Planning Board and ZBA due to health issues.

Lavoie Drive

BOS discussed an email from Cliff Jones; he is working with Michael Kelleher of the Bureau of Emergency Communications department 911. Casella address is 104 River Road; Casella does not use that entrance. Casella access there property from Lavoie and there for needs a Lavoie address. Cliff will speak with Town Counsel before legally changing the street address.

Non- Public Session

Sandy made a motion to go into non-public session at 9:25 p.m. under RSA 91-A: 3, II (b). Carol seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Sandy made a motion to go back into public session at 9:30 p.m. Carol seconded. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes.

BOS would like Raymond Hamel come before the BOS on November 26, to discuss the custodian position.

Non-Public Session

Motion made by Sandy to go into non-public 9:30 p.m. under RSA 91-A: 3, II (c). Carol seconded.

Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Sandy made a motion to go back into public session at 9:58 p.m. Carol seconded. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Motion made by Sandy to seal the non-public minutes. Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

G&O Heating Company

Motion made by Tom to sign the contract with G&O heating for the annual maintenance in the amount \$105.00 for the annual maintenance. Carol second. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Transfer Funds

Motion made by Sandy to transfer \$675.00 from the Police Safety Equipment reserve fund to the Town account. Carol seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

Motion made by Sandy to transfer \$5,642.00 from the Police Safety Capital reserve fund to the Police Cruiser Capitol reserve fund. Carol seconded. Motion passed 3-0. Roll Call Vote: Chairperson McKenney – yes; Selectperson Merrill – yes; Selectman Gilligan – yes.

ADJOURN

Tom motion to adjourn at 10:16 P.M. Carol seconded. Motion passed 3-0.

SANDRA A. MCKENNEY, CHAIRPERSON

CAROL M. MERRILL, SELECTPERSON

THOMAS R. GILLIGAN, SELECTMAN