

**TOWN OF ALLENSTOWN
SELECTMEN'S OFFICE
16 SCHOOL STREET
ALLENSTOWN, NH 03275**

Thomas Gilligan, Chairperson for the Board of Selectmen, opened the meeting at 6:32 p.m.

Present at the meeting: Carol Merrill, Selectperson, Roger LaFleur, Selectman; Kelley Collins, Administrative Assistant

Present in the audience: Police Chief Mulholland

6:30 p.m. Non-Public Meeting with Town Counsel- RSA 91A

Selectman LaFleur made a motion to go into NonPublic Session at RSA 91-A: 3, II (a)
Selectperson Merrill seconded at 6:33 p.m.

Roll Call Vote:

- Chairman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes
- Motion passed

Chairman Gilligan made a motion to leave Non Public Session at 7:11 p.m. Selectperson Merrill seconded.

Roll Call Vote:

- Chairman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes
- Motion passed

7:11 p.m. Public Hearing to review and accept FMA Federal Grant in accordance with RSA 31:95-b, III (a), NH Dept of Safety, Division of Homeland Security and Emergency Management, FMA (Flood Mitigation Assistance) grant for acquisition of homes:

(2) Properties on Albin Avenue	\$253,110.00
(3) Properties on Riverside Drive	\$512,710.00
(3) Properties on Riverside Drive	\$463,700.00
(2) Properties on Riverside Drive	\$505,810.00
(3) Properties on Riverside Drive	\$420,700.81
Total Federal Grant Award	\$2,156,030.81

Selectman LaFleur made a motion to open the public hearing to review and accept the above grant in accordance with RSA 31:95-b, III (a). Selectperson Merrill seconded.

Resident, Jorgen Horn from Boy Scouts of America is here and wants to know what the grant is for. Chairman Gilligan explained that the purpose of this meeting is to publicly disclose and answer questions about this Flood Mitigation Assistance (FMA) grant. The Town has come up with

approximately \$75,000 of the \$725,000 match. So we are looking for the State of NH to come up with the other \$650,000.

Mrs. McKenney wants to know if signing off on the grant will bind the Town to come up with the \$650,000 if the State doesn't come up with it. Chairman Gilligan noted that all we are committing to is accepting the \$2.1 million and to come up with the \$75,000 that we agreed to come up with in soft and hard matches.

Representative Yeaton spoke to Senator Barnes after the meeting last week. They tried to meet with the Governor, but the Governor wasn't in. Senator Barnes did put in the bill for the supplemental appropriation. The Representatives realize that the State's finances are precarious. Chairman Gilligan noted that we don't want to give back the only FMA grant that the State of NH has ever been awarded. The Board is willing to do whatever we can do to lobby our local representatives. We want to accept this grant and lead by example. Rep. Yeaton will definitely keep us informed and when the hearings come we will be invited to testify and have our residents testify.

The Board left the public hearing open and moved on to other business.

Selectman LaFleur made a motion to close the Public Hearing on the FMA grant, Selectperson Merrill seconded at 8:01 p.m.

Roll Call Vote:

Chairman Gilligan – yes

Selectperson Merrill – yes

Selectman LaFleur – yes

Motion passed

The Board decided not to vote to accept the grant at this time until staff can confirm the amount and number of homes.

8:16 p.m. Non-Public Meeting with Chief of Police under RSA 91A:3, II (c)

Chairman Gilligan made a motion to go into NonPublic Session under RSA 91-A: 3, II (c) at 8:16 p.m. Selectperson Merrill seconded.

Roll Call Vote:

Chairman Gilligan – yes

Selectperson Merrill – yes

Selectman LaFleur – yes

Motion passed

Selectman LaFleur made a motion to leave Non Public Session at 8:26 p.m. Selectperson Merrill seconded.

Roll Call Vote:

Chairman Gilligan – yes

Selectperson Merrill – yes

Selectman LaFleur – yes

Motion passed

Chairman Gilligan noted that the Board would be discussing prosecutorial services this next week. In the meantime, the Chief has received an electronic resume from an existing prosecutor who is interested in the position. He did let the person know what the salary was. Another option would be to get a revised price for Attorney Bedard's firm to do prosecution for us. Attorney Bedard's firm has a person on staff that has prosecutorial experience in another State.

Chairman Gilligan wants to review our requirements for posting this position if that is the road we go down. He does not want it to look like we had any premeditated person in mind since we don't.

Home Invasion

There is a probable cause hearing for Thursday (2) in the morning and (2) in the afternoon.

7:26 p.m. Review, discuss, and set date for Epsom CDBG Public Hearings (re: Steve Couture)

The Chief and Administrative Assistant met with Steve Couture to discuss some questions and concerns that have come up with regard to the income surveys. The basic issue is conducting income surveys on Brookside Terrace when that is not an area that was, or has been impacted by the floods. The flood-prone area is actually the lower section (Jasper Drive) The AA spoke to Steve Couture today about the status of the income surveys.

This item will remain under Old Business until we have a final status

Review and discuss Prosecutor Services with Police Chief

Chairman Gilligan asked if the Board is ready to discuss the choices for prosecutorial services. The Board will discuss this at their 12/15 meeting.

Non Public Session RSA 91 A-:3, II (c)

Selectman LaFleur made a motion to go into Non Public Session under RSA 91-A: 3, II (c), Selectperson Merrill seconded at 8:39 p.m.

Roll Call Vote:

Chairman Gilligan – yes
 Selectperson Merrill – yes
 Selectman LaFleur – yes
 Motion passed

Selectman LaFleur made a motion to leave Non Public Session at 8:59 p.m. Selectperson Merrill seconded.

Roll Call Vote:

Chairman Gilligan – yes
 Selectperson Merrill – yes
 Selectman LaFleur – yes
 Motion passed

Selectman would like Chief Mulholland to schedule a meeting with the Governor through Senator Barnes.

DISPATCH

The Board is waiting for written documentation from Bow outlining their costs. There is a meeting with the Sheriff on December 18. Chief let the Sheriff know that when they meet with his Board they will be looking for costs, timeline, sample contract, etc.

Non Public Session 91-A: 3, II (c)

Selectman LaFleur made a motion to go into Non Public Session under RSA 91-A: 3, II (c), Selectperson Merrill seconded at 9:00 p.m.

Roll Call Vote:

Chairman Gilligan – yes
 Selectperson Merrill – yes
 Selectman LaFleur – yes
 Motion passed

Selectman LaFleur made a motion to leave Non Public Session at 9:30 p.m. Selectperson Merrill seconded.

Roll Call Vote:

- Chairman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes
- Motion passed

Review and Finalize FY 2009 Highway Dept. Budget

Selectperson Merrill made a motion to open the 2009 Highway Department Budget at 7:39 p.m. Selectman LaFleur seconded.

Roll Call Vote:

- Chairman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes
- Motion passed

The Board had already reviewed the Highway Department Budget but the have since received the 2009 solid waste number of \$139,995 from the Road Agent. Selectman LaFleur is concerned that this is a \$5000 increase. AA noted that although the price per ton went up the Road Agent did decrease the total annual tonnage

Selectman LaFleur made a motion for the new bottom line of \$644,361. Selectperson Merrill seconded.

Roll Call Vote:

- Chairman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes
- Motion passed

Fire Department repairs to E4

Selectman LaFleur wanted to know what lines the Fire Department intended to earmark for this repair (\$4265). The AA noted that it is important that the expenses be charged to the appropriate line item so that you can see where these lines go over. The Board agreed. The Board did review, approve and sign the purchase order for the repairs.

RFP for Parcels

The Selectmen reviewed and approved the final revision of the RFP for parcels. The Board would like the RFP run in the Concord Monitor, Union Leader, and the usual posting places in town.

Review and Discuss FY 2009 Planning Board. Budget

Selectman LaFleur made a motion to open the Planning Board Budget. Selectperson Merrill seconded.

Roll Call Vote:

- Chairman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes
- Motion passed

Chairman Gilligan asked if there was a motion on the bottom line. The Administrative Assistant noted that the increase is 52.56%

Selectman LaFleur made a motion for a bottom line of \$34,830. Selectperson Merrill seconded

Roll Call Vote:

Chairman Gilligan – yes
Selectperson Merrill – abstained
Selectman LaFleur – yes
Motion passed

NEW BUSINESS

Review, approve and sign minutes of 11/10, 11/17, 12/1, and any non Public minutes

Selectperson Merrill made a motion to accept the minutes of 11/17 as written. Selectman LaFleur seconded

Roll Call Vote:

Chairman Gilligan – yes
Selectperson Merrill – yes
Selectman LaFleur – yes
Motion passed

Selectman LaFleur made a motion to accept the minutes of 11/10. Chairman Gilligan seconded.

Roll Call Vote:

Chairman Gilligan – yes
Selectperson Merrill – abstain
Selectman LaFleur – yes
Motion passed

Non Public Minutes

Chairman Gilligan made a motion to accept and seal the Non Public Minutes from the meeting on 11/17 at 1:16 a.m. Selectman LaFleur seconded.

Roll Call Vote:

Chairman Gilligan – yes
Selectperson Merrill – yes
Selectman LaFleur – yes
Motion passed

Chairman Gilligan made a motion to accept the Non Public minutes of the meeting on 11/17 at 7:48 p.m. Selectperson Merrill seconded.

Roll Call Vote:

Chairman Gilligan – yes
Selectperson Merrill – yes
Selectman LaFleur – yes
Motion passed

Chairman Gilligan made a motion to accept and seal the Non Public meeting minutes of 11/17 at 10:10 p.m. Selectperson Merrill seconded.

Roll Call Vote:

Chairman Gilligan – yes
Selectperson Merrill – yes
Selectman LaFleur – yes
Motion passed

Chairman Gilligan made a motion to accept the Non Public Meeting minutes of 11/17 at 11:23 p.m. Selectman LaFleur seconded

Roll Call Vote:

Chairman Gilligan – yes

Selectperson Merrill – yes
Selectman LaFleur – yes
Motion passed

Chairman Gilligan made a motion to accept and seal the Non Public Minutes of 10/27 at 11:03 p.m. Selectperson Merrill seconded
Roll Call Vote:
Chairman Gilligan – yes
Selectperson Merrill – yes
Selectman LaFleur – yes
Motion passed

Chairman Gilligan made a motion to accept and seal the Non Public minutes of 10/27 at 9:44 p.m. Selectman LaFleur seconded.
Roll Call Vote:
Chairman Gilligan – yes
Selectperson Merrill – yes
Selectman LaFleur – yes
Motion passed

Chairman Gilligan made a motion to accept the Non Public Meeting minutes of 10/27 at 7:35 p.m. Selectperson Merrill seconded.
Roll Call Vote:
Chairman Gilligan – yes
Selectperson Merrill – yes
Selectman LaFleur – yes
Motion passed

Chairman Gilligan made a motion to accept and seal the Non Public minutes of 10/27 at 9:30 p.m. Selectman LaFleur seconded
Roll Call Vote:
Chairman Gilligan – yes
Selectperson Merrill – yes
Selectman LaFleur – yes
Motion passed

Chairman Gilligan made a motion to accept and seal the Non Public minutes of 10/27 at 9:22 p.m. Selectman LaFleur seconded.
Roll Call Vote:
Chairman Gilligan – yes
Selectperson Merrill – yes
Selectman LaFleur – yes
Motion passed

Chairman Gilligan made a motion to accept the Non Public minutes of 10/20 at 11:36 p.m. Selectman LaFleur seconded
Roll Call Vote:
Chairman Gilligan – yes
Selectperson Merrill – yes
Selectman LaFleur – yes
Motion passed

Chairman Gilligan made a motion to accept & seal the Non Public minutes of 11/3 at 10:54 p.m.
Selectman LaFleur seconded

Roll Call Vote:

Chairman Gilligan – yes
Selectperson Merrill – yes
Selectman LaFleur – yes
Motion passed

Chairman Gilligan made a motion to accept & seal the Non Public minutes of 11/3 at 9:39 p.m.
Selectman LaFleur seconded

Roll Call Vote:

Chairman Gilligan – yes
Selectperson Merrill – yes
Selectman LaFleur – yes
Motion passed

Discuss any questions or suggestions on Cash Management/Investment Policy –
Chairman Gilligan spoke to the Treasurer about this policy tonight and hopes to have it on the agenda for early 2009 (January 12th)

OLD BUSINESS (If time allows between appointments)

Discuss and review proposed changed to Dump Fee Schedule – Chairman would like to agenda this for early in January

Receive update from AA on Tax Deeding Status all remaining parcels – The Tax Collector presented the Board with waiver for the (5) remaining tax deed properties. The AA will pick a property that may be vacant and work with Catamount Hill.

Equalization Ratio document

Selectmen reviewed and signed the equalization ratio docs.

Letter from Biron Bedard re: the Boat Launch

The Board reviewed and took this under advisement.

Discuss/schedule future date for Ethics Policy review and Public Hearing - tabled

Chairman Gilligan invited the Treasurer to participate in end-of-year budget review(s) next week. Will be looking at end of the year expenses against end of the expenditure requests. Are these items budgeted? Is there money in those budgets?

PO to repair the 1990 six wheeler

Selectman LaFleur would like to sign the POs for the repairs to the 1990 six wheeler. The Board signed the POs. The original POs were dated 10/26/08.

Cash Handling Policy

The Board would like to move on this policy. The Administrative Assistant asked for a couple more weeks so that the employees of Town Hall who actually handle and process cash will have a chance to comment. The Board agreed.

Fraud Policy

The Administrative Assistant would like the employees to be given a chance to comment. The Board agreed.

Budget Committee Meeting Thursday 12/11

The Administrative Assistant asked if she is or is not attending the Budget Committee meeting this week. The Board would like her to concentrate on the duties and tasks they have already assigned.

Non Public Session under RSA 91-A: 3

Selectman LaFleur made a motion to go into Non Public Session under RSA 91-A: 3, II (d).
Selectperson Merrill seconded at 10:18

Roll Call Vote:

- Chairman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes
- Motion passed

Selectman LaFleur made a motion to leave Non Public Session at 10:34 p.m.
Selectperson Merrill seconded.

Roll Call Vote:

- Chairman Gilligan – yes
- Selectperson Merrill – yes
- Selectman LaFleur – yes
- Motion passed

ADJOURN

Selectman LaFleur made a motion to adjourn at 10:37 p.m. Chairman Gilligan seconded.

Roll Call Vote:

- Chairman Gilligan – yes
- Selectperson Merrill - yes
- Selectman LaFleur - yes

THOMAS R. GILLIGAN, CHAIRPERSON

CAROL M. MERRILL, SELECTPERSON

ROGER LAFLEUR, SELECTMAN