

**TOWN OF ALLENSTOWN
SELECTMEN'S OFFICE
16 SCHOOL STREET
ALLENSTOWN, NH 03275**

Thomas Gilligan, Chairperson for the Board of Selectmen, opened the meeting at 6:30 p.m. on Monday, March 16, 2009

Present at the meeting: Roger LaFleur, Selectman; Jason Tardiff, Selectman; Kelley Collins, Administrative Assistant

Present in the audience: Residents, Debbie Lee, Bob Lee, Evelyn Bernard, Mr. Bernard, Trustee of Trust Funds & Budget Committee Member, Sandra McKenney, Planning Board Chairman, Jeff Gryval, Police Chief Shaun Mulholland, Road Agent, Chris Roy, Sewer Commissioner, James Rodger, Building Inspector /Code Enforcement Officer Cliff Jones, Parks & Recreation Commission Chair, Carl Schaefer

6:30 p.m. Review, discuss, and sign any new required documents.

The Board reviewed, approved and signed abatement requests, a PO for boots for the new Highway Dept employee, and the MS 2 (Report of Appropriations Voted at Town Meeting)

Minutes of 3/2/2009, 3/3/2009 and 3/9/2009 Board of Selectmen's Meeting

Selectman LaFleur made a motion to accept the minutes of 3/2 meeting as written. Chairman Gilligan seconded.

Roll Call Vote:

- Chairman Gilligan – yes
 - Selectman LaFleur – yes
 - Selectman Tardiff – abstained
- Motion passed

Selectman LaFleur made a motion to accept the minutes of 3/3 meeting as written. Chairman Gilligan seconded

Roll Call Vote:

- Chairman Gilligan – yes
 - Selectman LaFleur – yes
 - Selectman Tardiff – abstained
- Motion passed

Selectman LaFleur made a motion to accept the minutes of 3/9 meeting, as written. Chairman Gilligan seconded.

Roll Call Vote:

- Chairman Gilligan – yes
 - Selectman LaFleur – yes
 - Selectman Tardiff – abstained
- Motion passed

Road Agent – Safe Routes to School

The Road Agent explained to the Board of Selectmen that they have put an RFP out to engineering firms for the Safe Routes to School grant work. We have received a response from Turner Engineering but have not heard from Nobis yet. The deadline is April 1. Chief Mulholland noted that the time for this is very short we have to get this done before school starts. The Board briefly discussed the process for the RFP and whether they would like the RFP advertised. They agreed to the process used so far. Selectman LaFleur suggested an additional engineering firm.

6:50 p.m. BOS Board Nominations and appointments

Selectman LaFleur made a motion to nominate Tom Gilligan as Chairman of the Board of Selectmen. Selectman Tardiff seconded

Roll Call Vote:

Chairman Gilligan – yes

Selectman LaFleur – yes

Selectman Tardiff – yes

Motion passed

Chairman Gilligan made a motion to nominate Selectman LaFleur as ex-officio member To the Planning Board. Selectman Tardiff seconded.

Roll Call Vote:

Chairman Gilligan – yes

Selectman LaFleur – yes

Selectman Tardiff – yes

Motion passed

Selectman LaFleur nominated Jason Tardiff onto the Budget Committee, Chairman Gilligan seconded.

Roll Call Vote:

Chairman Gilligan – yes

Selectman LaFleur – yes

Selectman Tardiff – yes

Motion passed

Central NH Regional Planning Commission (CNHRPC) – Chairman Gilligan is current liaison To this. He is willing to continue to serve in this capacity. The Board agreed to leave Chairman Gilligan as the liaison to the CNHRPC

Ambulance Committee – Selectman LaFleur is the current liaison to that committee. He is Willing to continue to serve in this capacity. The Board agreed to leave Selectman LaFleur as The liaison to the Ambulance Committee.

Merrimack County Dispatch Committee – Chairman Gilligan is the current liaison to this committee. He is willing to continue to serve on this committee. The Board agreed to keep Chairman Gilligan as the liaison to the Merrimack County Dispatch Committee

Old Allenstown Meeting House (OAMH) Committee – Selectman Tardiff volunteered to Serve on this committee. The Board agreed.

Conservation Commission – the Board would like to appoint a liaison to this Committee. Selectman Tardiff is willing to serve on this committee. The Board agreed

Economic Development Committed - The Planning Board would like to start an Economic Development Committee and as the Selectmen's Rep to the Planning Board, Selectman LaFleur is willing to serve in that capacity. The Board agreed.

7:00 p.m. Non Public Session with Chairman of PB under 91-A: 3, II (c)

Selectman LaFleur made a motion to go into Non Public Session under RSA 91-A: 3, II (c) At 7:01 p.m. Selectman seconded.

Roll Call Vote:

Chairman Gilligan – yes
 Selectman LaFleur – yes
 Selectman Tardiff – yes
 Motion passed

Selectman LaFleur made a motion to leave Non Public session at 7:25 p.m. Selectman Tardiff seconded.

Roll Call Vote:

Chairman Gilligan – yes
 Selectman LaFleur – yes
 Selectman Tardiff – yes
 Motion passed

Purchase Order for \$413 from Emergency Management

Chief Mulholland submitted this PO for storage shelves and storage bags for wool blankets That he obtained for the emergency shelter. The Board discussed what line item to charge this expense to. The Board agreed it would be charged under the Emergency Management budget Equipment/Furnishing.

Purchase Order for 2009 Cruiser

The 2009 Ford Crown Victoria has been at Grappone since February. The Chief explained to Grappone that he could not take delivery on the vehicle until April 1. This is the first year's lease payment. There is \$8016.13 in the Capital Reserve Fund which covers outfitting this vehicle. There is enough in the Capital Reserve Fund to do more than one car. Car 1 will get rotated to the Fire Department and that car will go to surplus. Selectmen LaFleur and Tardiff have a few more questions before signing this PO.

Purchase Order for boots for new Highway Dept employee

The Board reviewed and approved the boots for Mr. Pellisier.

Road Agent – winter salt

The Board discussed the Road Agent's request for salt. Selectman LaFleur asked how many tons of salt we've used so far. Road Agent noted about 250 tons. We are about 25 tons under what we used last year. We have about 100 ton left on the pre-buy through April 2009

Building Inspector/Code Enforcement Officer

Chairman Gilligan asked if there was anything new on Notices of Violation. There were three new ones today but nothing the Board needs to review tonight.

Parks & Recreation

The Board asked Chairman Schaefer about an invoice for a mailbox. He noted that he received a call from the Boys & Girls Club. They did report this to the police department. They do believe it was vandalism. Chmn. Schaefer went ahead and replaced the mailbox so that the Boy's and Girl's Club did not have an interruption in mail delivery.

8:00 p.m. Review and confirm the 2009 Default Budget Amounts- the BOS will be Reviewing the actual default #s, and not changing them at this meeting.

The Board reviewed the default numbers with the Administrative Assistant, as listed in the Posted default budget. Each department was compared to the posted default budget and to the documents provided by the AA from the Town's BMSI accounting system.

Executive	136,569
Election & Registration	51,842
Financial Administration	159,928
Revaluation of Property	5,000 (this is for utility assessing)
Legal Expense.....	30,000
Personnel Administration...	542,500
Planning & Zoning.....	31,380
General Gov't Building.....	22,500
Cemeteries.....	2
Insurance	53,500 (this is for property insurance)
Advertising & Regional Assoc	5,284 (CNHRPC)
Other General Gov't.....	1,900 (this is for annual updates to tax maps)
Police.....	805,332
Ambulance.....	56,500
Fire.....	324,001 (includes fire and forestry budgets)
Building Inspection....	42,952
Emergency Mgmt.....	15,627
Highway & Streets.....	416,920 (Hwy minus street lights, solid waste)
Street Lights.....	17,596
Solid Waste Disposal...	139,995
Health Officer.....	6,902
Animal Control.....	10,431
Health Agencies.....	29,022 (this includes Visiting Nurses & C.A.P.)
Welfare.....	65,000
Parks & Recreation.....	35,500
Library.....	53,927
Patriotic Purposes.....	2,351
Conservation Commission	1,179
Economic Development...	1
Long Term Bonds & Notes	95,000 (judgment & police station)
Interest on Bonds & Notes	26,208
Interest on Tax Anticipation	15,000
Machinery, Vehicles, Equipment	11,500 (this is for the backhoe)

Sewer	<u>1,914,582</u>
Total Default	5,125,931
Less Sewer	<u>1,914,582</u>
Total Town Default	3,211,349

The Board reviewed and signed the **MS2** for 2009. The Administrative Assistant will send to The Department of Revenue Administration within the 20 day window, required.

Dispatch - Chief Mulholland noted that there is a Merrimack County Dispatch Meeting On March 24, 2009 and he notes there may be some value in Board members going for networking purposes. It is at 6:00 p.m. at 4 Court Street in the Court House. Chairman Gilligan spoke to Representative Carol McGuiire from Epsom this weekend and she supports Allenstown’s move to the Merrimack County Sherrif’s department for Dispatch services.

Notices of Violation - Selectman Tardiff asked the Building Inspector/Code Enforcement Officer what the fluid being deflected into the Road on Wall Street is. Water from the basement.

Road Agent – Granite Street

Allenstown Aggregate is getting us a letter and Billy Gelinis from Advanced Paving is drafting a letter to the Board. They are willing to donate all the gravel, grading and paving of Granite Street from Chester Turnpike to Allenstown Aggregate. The Road Agent believes the cost to the Town would be somewhere between \$15K and \$20K for the purchase of the blacktop. There is a condition that we do it in the early season because Brox has already given advanced a lot of work for later in the season. The Road Agent thinks that this would be a great opportunity to repair Granite Street Chairman Gilligan asked the Road Agent to get ht Board estimates of what the value of the donations would be.

Chmn. Gilligan asked if the road near the Highway Garage would deteriorate quickly because the parking lot is in such bad shape, and the road will be uneven with the parking lot. He asked if we should do the Highway Department parking lot at the same time. The Road Agent explained that we shouldn’t need to do that because once he grinds it that the road will be shimmed right into their parking lot.

They are willing to do this because it is eating up their trucks. Advanced is going to talk to Fort Mountain Timber to see if they’re interested in donating anything.

Mr. Ash – Deerfield Road

The Chairman asked the Road Agent and Building Inspector about the status of the remaining work on Woodridge Road. The Board asked the Road Agent and CEO to talk to Mr. Ash and find out what his schedule is for putting the rip rap in. The Road Agent advised that there is quite a bit of snow in the swale. It is getting close to the run-off season and we want to make sure this gets done – this has been an outstanding item since last fall.

Non Public Meeting under 91-A

Chairman Gilligan made a motion to go into Non Public Session under RSA 91-A: 3, II (c) at 8:17 p.m. Selectman LaFleur seconded.

Roll Call Vote:

Chairman Gilligan – yes

Selectman LaFleur – yes

Selectman Tardiff – yes

Motion passed

Selectman LaFleur made a motion to leave Non Public Session at 8:31 p.m... Selectman Tardiff seconded.

Roll Call Vote:

- Chairman Gilligan – yes
 - Selectman LaFleur – yes
 - Selectman Tardiff – yes
- Motion passed

Chairman Gilligan made a motion to approve abatement request for property on Jasper Drive, as submitted. Selectman Tardiff seconded.

Roll Call Vote:

- Chairman Gilligan – yes
 - Selectman LaFleur – yes
 - Selectman Tardiff – yes
- Motion passed

Chairman Gilligan made a motion to approve the abatement request for property on Washington Avenue, as submitted. Selectman LaFleur seconded.

Roll Call Vote:

- Chairman Gilligan – yes
 - Selectman LaFleur – yes
 - Selectman Tardiff – yes
- Motion passed

Chairman Gilligan made a motion to approve the abatement request for property on Campbell Street, as submitted. Selectman Tardiff seconded.

Roll Call Vote:

- Chairman Gilligan – yes
 - Selectman LaFleur – yes
 - Selectman Tardiff – yes
- Motion passed

Chairman Gilligan made a motion to accept the abatement request for property on Woodridge Drive as submitted. Selectman Tardiff seconded.

Roll Call Vote:

- Chairman Gilligan – yes
 - Selectman LaFleur – yes
 - Selectman Tardiff – yes
- Motion passed

8:34 Non Public Session under RSA 91- A: 3, II (b)

Chairman Gilligan made a motion to go into Non Public Session under RSA 91-A: 3, II (b) Selectman Tardiff seconded

Roll Call Vote:

- Chairman Gilligan – yes
 - Selectman LaFleur – yes
 - Selectman Tardiff – yes
- Motion passed

Selectman LaFleur made a motion to leave Non Public session at 9:39 p.m. Selectman Tardiff seconded

- Roll Call Vote:
- Chairman Gilligan – yes
- Selectman LaFleur – yes
- Selectman Tardiff – yes
- Motion passed

Recess 9:39 – 9:45 p.m.

Non Public Session under RSA 91-A: 3, II

Chairman Gilligan made a motion to go into Non Public Session under RSA 91-A: 3, II (e) at 9:45 p.m. Selectman LaFleur seconded.

- Roll Call Vote:
- Chairman Gilligan – yes
- Selectman LaFleur – yes
- Selectman Tardiff – yes
- Motion passed

Selectman LaFleur made a motion to leave Non Public Session. Selectman Tardiff seconded at 9:51 p.m.

- Roll Call Vote:
- Chairman Gilligan – yes
- Selectman LaFleur – yes
- Selectman Tardiff – yes
- Motion passed

Non Public Session under RSA 91-A: 3, II

Chairman Gilligan made a motion to go into Non Public Session under RSA 91-A: 3, II (c) at 9:52 p.m. Selectman LaFleur seconded.

- Roll Call Vote:
- Chairman Gilligan – yes
- Selectman LaFleur – yes
- Selectman Tardiff – yes
- Motion passed

Selectman LaFleur made a motion to leave Non Public Session. Selectman Tardiff seconded at 9:56 p.m.

- Roll Call Vote:
- Chairman Gilligan – yes
- Selectman LaFleur – yes
- Selectman Tardiff – yes
- Motion passed

Budget Committee Requests

The Administrative Assistant noted that she has received a request for information from the Budget Committee, for their meeting on Thursday. The Board reiterated that all requests from the Budget Committee should go through the ex-officio member (Selectman Tardiff) and that Budget Committee Member’s questions should come through their Chairperson.

Ballot Clerks

The Selectmen discussed the hard work the ballot clerks put in on Election Day. Chairman Gilligan asked the Administrative Assistant to prepare “thank you” letters to ballot clerks for Boards signature.

Non Public Session RSA 91-A: 3, II (a)

Roger LaFleur made a motion to go into Non Public Session under RSA 91-A: 3, II (a) at 10:13 p.m. Selectman Tardiff seconded.

Roll Call Vote:

Chairman Gilligan – yes

Selectman LaFleur – yes

Selectman Tardiff – yes

Motion passed

The Board allowed the Administrative Assistant to leave the meeting at 10:15 p.m.

Selectman LaFleur made a motion to leave Non Public session at 12:18 a.m.

Selectman Tardiff seconded.

Roll Call Vote:

Chairman Gilligan - yes

Selectman Tardiff - yes

Selectman LaFleur - yes

Motion passed

Roger made a motion to adjourn at 12:19 am seconded by Selectman Tardiff.

Meeting adjourned at 12:19 am

ADJOURN

Made a motion to adjourn at p.m. Selectman LaFleur seconded.

Roll Call Vote:

Chairman Gilligan – yes

Selectman LaFleur - yes

Selectperson Merrill - yes

Motion passed

THOMAS R. GILLIGAN, CHAIRPERSON

ROGER A. LAFLEUR, SELECTMAN

JASON TARDIFF, SELECTMAN