

**TOWN OF ALLENSTOWN  
SELECTMEN'S OFFICE  
16 SCHOOL STREET  
ALLENSTOWN, NH 03275**

Thomas Gilligan, Chairperson for the Board of Selectmen, opened the meeting at 6:34 p.m. on Monday, March 30, 2009

**Present at the meeting:** Roger LaFleur, Selectman; Jason Tardiff, Selectman;

**Present in the audience:** Fire Lieutenant Lee Cheney, Mrs. Stephanie Cheney, Police Sgt. Stark, Trustee of Trust Funds/Budget Committee Member, Sandra McKenney, Road Agent Chris Roy, Howard Komm, Stedman Holton, Building Inspector/Road Agent Cliff Jones and Robert Lee

**6:34 p.m. Review, discuss, and sign any new required documents.**

BOS signed purchase orders for the various departments – BOS also reviewed, discussed and signed various documents.

Chairman Gilligan stated that Selectman LaFleur and Chairman Gilligan were subpoenaed from the County Sheriff's Department to testify in the Jean Chouinard abatement case on April 8th at 10:00 am.

**Sand and Gravel Renewal**

BOS discussed the process of renewals and that they should go through the Planning Board.

**Timber Cut**

There was some question about the math used on the intent to cut form versus the invoice which was presented to the BOS.. BOS called in Terri Jansky assessing clerk to explain.

**Accounts Payable Checks**

Some accounts payable checks were signed.

**Request for Time Off**

BOS approved and signed a time off request for Road Agent Chris Roy. Road Agent will be taking Tuesday March 31, and Friday April 3rd.

**7:00 p.m. Non Public with Building Inspector Cliff Jones**

**Meeting under RSA 91-A: 3, II (a)**

Selectman LaFleur made a motion to go into Non Public Session under RSA 91-A: 3, II (a), Selectman Tardiff seconded at 7:01 p.m.

Roll Call Vote:

Chairman Gilligan – yes

Selectman LaFleur – yes

Selectman Tardiff – yes

Motion passed.

Selectman LaFleur made a motion to leave Non Public session, Selectman Tardiff seconded at 7:59 p.m.

Roll Call Vote:

Chairman Gilligan – yes  
Selectman LaFleur – yes  
Selectman Tardiff – yes  
Motion passed.

### **Appointment of Fire Chief and Emergency Management Director**

BOS met with Daniel Hart from Raymond to appoint Mr. Hart.

Chairman Gilligan made a motion to appoint Daniel Hart of Raymond NH as Fire Chief for a two year term affective April 1st 2009 until March 30th 2011; pending successful passing of his Fire Fighters physical. Selectman LaFleur seconded.

Roll Call Vote:

Chairman Gilligan – yes  
Selectman LaFleur – yes  
Selectman Tardiff – yes  
Motion passed.

Chairman Gilligan made a motion to appoint Daniel Hart of Raymond NH as Emergency Management Director effective April 1st 2009 for a one-year term until March 30th 2010. Selectman LaFleur seconded.

Roll Call Vote:

Chairman Gilligan – yes  
Selectperson LaFleur – yes  
Selectman Tardiff – yes  
Motion passed.

Mr. Hart thanked the BOS and introduced his wife and son. Chairman Gilligan welcomed Mr. Hart and introduced Mr. Hart to some of the members of the Fire Department and community that were present.

### **Highway Safety Grant**

Chairman Gilligan made a motion to un-table Highway safety grant in the amount of \$5097.60 for the Sobriety checkpoint. Selectman LaFleur seconded.

Roll Call Vote:

Chairman Gilligan – yes  
Selectman LaFleur – yes  
Selectman Tardiff – yes  
Motion passed.

Motion made by Selectman LaFleur to accept the Sobriety Checkpoint Grant in the amount of \$5097.60. Selectman Tardiff seconded.

Roll Call Vote:

Chairman Gilligan – yes  
Selectman LaFleur – yes  
Selectman Tardiff – yes  
Motion passed.

### **Old Allenstown Meeting House**

BOS reviewed and discussed appropriating non-budgeted funds for the purpose of paying the electric bill for Old Allenstown Meeting House. The State has been paying and will no longer pay for the electric they want the town to pay. Chairman Gilligan stated that the State has requested that the Town pay for the electric bill for Old Allenstown Meeting House. Chairman Gilligan asked Mrs. McKenney if the OAMH capital reserve account has any money available. Mrs. McKenney stated about \$1.36. Selectman LaFleur asked what kind of fundraisers were done to help maintain that building? Mrs. McKenney stated that fundraisers were done back in 2003. Discussion took place in regards to when it became a town building. The Board agreed to kick this back to ARA to see if they would pay for the electric bill which will be about \$130.00 for the year. AA will send an email and or a letter to ARA requesting that they consider funding the OAMH electric bill. Chairman Gilligan would like ARA to come back with an official answer and or their request to appear before the BOS if they would like.

### **BOS Appointments**

Selectman LaFleur made a motion to nominate Police Chief Mulholland as Deputy Emergency Management Director; effective April 1, 2009 with an expiration date of April 1, 2010. Selectman Tardiff seconded.

Roll Call Vote:  
 Chairman Gilligan – yes  
 Selectman LaFleur – yes  
 Selectman Tardiff – yes  
 Motion passed

Selectman LaFleur made a motion to nominate Dawn Nadin as Deputy Town Clerk; effective April 1, 2009 with an expiration date of April 1, 2010. Selectman Tardiff seconded.

Roll Call Vote:  
 Chairman Gilligan – yes  
 Selectman LaFleur – yes  
 Selectman Tardiff – yes  
 Motion passed

Selectman LaFleur made a motion to nominate Dawn Nadin as Deputy Tax Collector; effective April 1, 2009 with an expiration date of April 1, 2010. Selectman Tardiff seconded.

Roll Call Vote:  
 Chairman Gilligan – yes  
 Selectman LaFleur – yes  
 Selectman Tardiff – yes  
 Motion passed

Selectman LaFleur made a motion to nominate Diane Demers as Tax Collector; effective April 1, 2009 with expiration date of April 1, 2010. Selectman Tardiff seconded.

Roll Call Vote:  
 Chairman Gilligan – yes  
 Selectman LaFleur – yes  
 Selectman Tardiff – yes  
 Motion passed

Selectman LaFleur made a motion to nominate Diane O'Callaghan as Welfare Director; effective April 1, 2009 with expiration date of April 1, 2010. Selectman Tardiff seconded.

Roll Call Vote:  
Chairman Gilligan – yes  
Selectman LaFleur – yes  
Selectman Tardiff – yes  
Motion passed

Selectman LaFleur made a motion to nominate John Anderson as an alternate member to the Planning Board; effective April 1, 2009 with an expiration date of April 1, 2010. Selectman Tardiff seconded.

Roll Call Vote:  
Chairman Gilligan – yes  
Selectman LaFleur – yes  
Selectman Tardiff – yes  
Motion passed

### **Purchase Order**

Selectman Tardiff looked into a PO for Allsafe Lock and he stated that he found the same lock for \$70.00 dollars less. Selectman Tardiff also stated that he found one on line for less. Chairman Gilligan stated that the advantage of having this company is that they keep a master log for all the keys in their computer and if they need to make emergency copies they can do that. The Board agreed to sign the PO as-is, and let the FD continue to use All Safe.

### **Comprehensive Drug Testing Policy**

Chairman Gilligan stated that he had spoken with Kelley last Thursday and that this policy is going to be a little more invasive than originally thought. Kelley is doing more investigation by contacting LGC about the policy. This agenda item will be tabled for another week.

### **Audit Recommendations Matrix**

Agenda item tabled.

### **K9 Proposal**

Sargent Stark will provide further information during a presentation on April 6, 2009 at 9:00 pm.

### **Governor's Council**

Chief would like to meet with them first then invite them to meet with the BOS.

### **Thank you Letters**

BOS would like the AA to send thank you letters to State Representatives for their support of SB-10. Those that should get letters are: Sally H. Kelly, Frank W. Davis, Charles B. Yeaton, Margaret E. Porter, Carole M. Brown and Senator Barnes.

### **Purchase Orders**

Selectmen LaFleur asked Lt. Roy and Lt. Cheney about two purchase orders that were submitted back in January for two call Fire Fighters in regards to physicals. Lt. Cheney and Lt. Roy explained. Discussion took place. Lt. Cheney said that he would get with Deputy Chief Martin and Chief Hart so that they could present a proposal to the BOS in the coming weeks.

### **Stimulus Package**

A Resident asked the BOS if there will be a public hearing on the sewer application for the stimulus package. Chairman Gilligan stated absolutely. The Sewer Department is working with DES.

By April 15th if the project is approved they will come before the BOS. BOS will the notice a meeting; most likely it will be the following Monday. It will be a Public discussion with the Sewer Commission. Then there will be a public hearing as to whether or not the town should hold a special town meeting. Chairman Gilligan stated that the Sewer Commission advised that said that they will pay for the costs of the special meeting.

### **Check Voucher**

BOS discussed the repairs on generator at the shelter. The Deputy Emergency Management Director advised the BOS that this generator is beyond repair and not practical for the intended use any longer. He explained to the BOS that they would be better off not wasting any money on this unit any more in the future. Chairman Gilligan would like the Police Chief to talk to the Fire Chief and confirm his agreement that there will be no more money spent on that generator.

### **Purchase Orders**

Police Chief and BOS discussed the Police department purchase orders.

### **Roads**

Discussion took place in paving, reconstructing, and trucks on various roads.

### **Non-Public - Session**

#### **Non-Public Meeting under RSA 91-A: 3, II (e)**

Selectman LaFleur made a motion to go into Non Public Session under RSA 91-A: 3, II (e), Selectman Tardiff seconded at 10:00 p.m.

Roll Call Vote:

Chairman Gilligan – yes

Selectman LaFleur – yes

Selectman Tardiff – yes

Motion passed.

Selectman LaFleur made a motion to leave Non Public session, Selectman Tardiff seconded at 10:04 p.m.

Roll Call Vote:

Chairman Gilligan – yes

Selectman LaFleur – yes

Selectman Tardiff – yes

Motion passed.

#### **Non-Public Meeting under RSA 91-A: 3, II (d)**

Selectman LaFleur made a motion to go into Non Public Session under RSA 91-A: 3, II (d), Selectman Tardiff seconded at 10:04 p.m.

Roll Call Vote:

Chairman Gilligan – yes

Selectman LaFleur – yes

Selectman Tardiff – yes

Motion passed.

Selectman LaFleur made a motion to leave Non Public session, Selectman Tardiff seconded at 10:23 p.m.

Roll Call Vote:

Chairman Gilligan – yes  
Selectman LaFleur – yes  
Selectman Tardiff – yes  
Motion passed.

**Non Public Minutes**

Chairman Gilligan made a motion to accept and seal the Non Public minutes of 3/16/09 that started at 10:16 p.m. and ended at 12:18 a.m. Selectman Tardiff seconded.

Roll Call Vote:

Chairman Gilligan – yes  
Selectperson Merrill – yes  
Selectman LaFleur – yes  
Motion passed

**BOS Meeting Minutes**

Meeting minutes of March 23, 2009 are tabled until next week.

**2008 Town Report**

Selectman Tardiff stated that the Budget Committee asked him to ask the BOS about the cover of the town report which is the pie chart, where did it come from and the numbers come from. Selectman LaFleur stated that they should come before the BOS to ask that question. Selectman Tardiff asked as a resident where the pie chart came from and the numbers. Chairman Gilligan stated that the AA got the numbers from last year default budget. The pie chart was presented as one of many ideas for the cover. It was initially done for the deliberative session of the break down of monies being spent by the town.

**ADJOURN**

Selectman LaFleur made a motion to adjourn at 10:33 p.m. Selectman Tardiff seconded.

Roll Call Vote:

Chairman Gilligan – yes  
Selectman LaFleur - yes  
Selectman Tardiff - yes  
Motion passed

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THOMAS R. GILLIGAN, CHAIRPERSON

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ROGER A. LAFLEUR, SELECTMAN

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JASON TARDIFF, SELECTMAN