

**TOWN OF ALLENSTOWN
SELECTMEN'S OFFICE
16 SCHOOL STREET
ALLENSTOWN, NH 03275**

Thomas Gilligan, Chairperson for the Board of Selectmen, opened the meeting at 6:30 p.m. on Monday, January 25th, 2010

Present at the meeting: Roger LaFleur, Selectman; Jason Tardiff, Selectman;

Present in the audience: Alan Gould from MRI, Police Chief Mulholland, Fire Chief Hart, Bob Lee, Evelyn and Paul Bernard, Jim Sevigny, Attorney Biron Bedard

Resident complaint

Mr. Paul Bernard presented a written complaint dated January 18th in regards to a garage being moved from Riverside Park Drive to Volunteers Park across state route 28 with out proper permits and that the Police Chief Mulholland was involved in the move. Selectmen LaFleur asked Mr. Bernard if he had any photos or video of the move and names of the people involved in the move. Mr. Bernard stated the Sted Holton from Holiday Acres was in charge of the move. Mr. Bernard also presented in writing RSA'S that were broken and this could have caused a liability if something would have happened. Chairman Gilligan stated that the Board will take this matter under advisement and contact Mr. Bernard directly if there are any other questions or follow up.

Recess: Board recessed the meeting at 6:52 p.m. to meet with Town council. Back from recess and back in public session at 7:46 p.m.

911 Street numbering

Chairman Gilligan stated the that Board received a letter form Deputy Martin on January 13th in regards to the shay files in regards to the 911 mapping programs and needs the Boards signature. Chief Hart stated that there were requests from 911 to verify addresses and names to make sure they are correct for 911 mapping.

Chairman Gilligan made a motion to authorize the change the 911 mapping program affective with the 2009 updates. Selectman Tardiff seconded.

Roll Call Vote:

Chairman Gilligan – yes
Selectman LaFleur – yes
Selectman Tardiff – yes
Motion passed.

Year end purchase

Board question Fire Chief about year end purchase order. Chairman Gilligan asked Fire Chief why the PO does not match the bill for the Witmer public safety. Chief stated he will take the paper work back to the station and go over it with Deputy Martin. Board also signed the contract for renewal of the heating and air condition in the amount of \$1215.00.

Timber tax

Board signed map 401-14 and map 402-121 for timber cut. Board also reviewed and signed various reports.

Abatement

Motion made by Chairman Gilligan to abate the taxes on New Yorker Drive in the amount of \$58.00
Selectman LaFleur seconded.

Roll Call Vote:

Chairman Gilligan – yes
Selectman LaFleur – yes
Selectman Tardiff – yes
Motion passed.

Jasper Drive

Board reviewed and officially awards the BID for demolitions on Jasper Drive. This work is being commissioned as part of the HAZARD MITIGATION GRANT FEMA-1695-DR-NH. Discussion took place with Chief Mulholland on the process of the demolition and the bids.

Motion made by Selectman LaFleur to grant the contract a tentative agreement with Jay-Mor Enterprise's Inc. for the demolition work on Allenstown Brookside Terrace acquisitions in the sum of \$26,400.00 and is tentative with Jay-Mor signing the contract. Selectman Tardiff seconded.

Roll Call Vote:

Chairman Gilligan – yes
Selectman LaFleur – yes
Selectman Tardiff – yes
Motion passed.

Chairman Gilligan noted that there were no members of the public present to speak.

Grant

Board and Town Attorney discussed updates from Chief Mulholland on the Phase 1 Fema Grant and Phase 11. Motion made by Chairman Gilligan to sign exhibit (B) for the Fema Phase II project as presented by the NH Bureau of the Emergency Management. Selectman LaFleur seconded.

Roll Call Vote:

Chairman Gilligan – yes
Selectman LaFleur – yes
Selectman Tardiff – yes
Motion passed.

Flood Insurance Rate Maps

Board discussed the new Flood Insurance Rate Maps dated April 19, 2010. Board confirmed the date for the Public Hearing for acceptance of these maps. Public Hearing will be February 15th at 7:00 p.m. at Town Hall. Alan Gould interim TA will get the latest verbiage of Firm resolution as it is presented to the Board and then give to legal counsel and copy to clerk.

Highway Safety Grant

Chief Mulholland and Board discussed the HSG in the amount of \$4950. Motion made by Selectman LaFleur to sign the Highway Safety Grant application in the amount of \$4950.00. Selectman Tardiff seconded.

Roll Call Vote:

Chairman Gilligan – yes
Selectman LaFleur – yes
Selectman Tardiff – yes
Motion passed.

File Cabinets

Alan Gould informed the Board that TD Bank would like to donate seven fire proof file cabinets to Town Hall. Alan stated that the values of the cabinets are \$7700. And that would require a public hearing to accept the gift. The cabinets each weigh 450 pounds empty it is suggested that a moving company move the cabinets to the Town Hall. Public Hearing will be February 15th at 7:30 p.m.

Code of Ethics Policy

Chairman Gilligan stated that the Board will be drafting a conflict of interest policy in the near future to be added in with the ethics policy.

Town Report

Discussion took place in regards to the dedication of the town report. This years report will be dedicated to Mr. Richard (Dick) Keeley. Cover was also discussed Chairman Gilligan stated there will be no pie chart this year. The town seal will be on the 2009 cover.

Catamount Hill

Letter was received from the treasurer of Catamount Hill Co-op requesting a meeting with the Board to abate taxes. Chairman Gilligan will put them on the agenda for early February.

Plodzik & Sanderson

Board reviewed their responses to the management letter from Plodzik & Sanderson 2009 audit. Changes were made.

Excavation Permit

Board signed an excavation permit for High Ridge Road.

Town Administrator

Board discussed the process for hiring the new Town Administrator. Alan Gould stated that after the panel interviews three candidates will be interviewed and a final candidate will be chosen. Discussion took place with Chairman Gilligan and Selectman LaFleur in regards to Selectman LaFleur putting in his application for the TA position.

Meeting Minutes

Motion made by Selectmen Tardiff to accept the meeting minutes of 11/30/2009. Selectman LaFleur seconded.

Roll Call Vote:

Chairman Gilligan – yes
Selectman LaFleur – yes
Selectman Tardiff – yes
Motion passed.

ADJOURN

Chairman Gilligan made a motion to adjourn at 9:49 p.m. Selectman Tardiff seconded.

Roll Call Vote:

Chairman Gilligan – yes

Selectman LaFleur - yes

Selectman Tardiff - yes

Motion passed

JASON TARDIFF, CHAIRPERSON

ROGER A. LAFLEUR, SELECTMAN

JEFF GRYVAL, SELECTMAN